

Town of Sullivan
Board Meeting Minutes
December 2, 2025 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular November meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

A. Treasurer’s Report: Treasurer Stacy Riedl had the Treasurer’s report copies on the table. Stacy said that the County should be printing tax bills this week, and should be mailed by Saturday. A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

<u>Account Balances</u>	
(*021) General Acct	26,488.81
(*798) Tax Income Acct	83,676.40
(*315) Capital Expenditure	35,218.36
(*937) Park Fund	4,311.62
(*541) Tax Collections Acct	5,589.47
(*912) Cemetery Perpetual Care	30,655.78
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Cemetery CD #695 (4.03% 12/15/25)	10,113.70
Cemetery CD #495 (4.03%)1/24/26	17,111.37
Cemetery CD #975 (4.07% 8/31/25)	10,986.96
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General CD #591 (4.03% 12/22/25)	25,245.64
General CD #607 (4.03% 12/22/25)	25,245.64
General CD #615 (4.03% 12/22/25)	25,245.64
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B. Fire District Report: No one was present from the Fire District

C. Road Report:

- 1) Denny said they have all the road patching done.
- 2) They continue to do tree trimming on Hardscrabble and Froelich Roads.
- 3) Cleared brush at Cemetery on Hwy E
- 4) Recycling Center has been good and the dumping of unacceptable items has stopped.
- 5) The Board asked Denny to plow the Sewer Plant since they don’t have a plow. Denny will get with Mike, plant operator if he has questions.

D. Clerk Correspondence:

- 1) Johnson Block sent their engagement letter to do the year end books and CT form for 2025. This just needs to be signed by the Chairman and sent back.
- 2) The Sherrif’s Office sent their annual letter regarding the Joint Powers Agreement for the 911 program which also just needs to be signed and returned.

E. Chairman Correspondence: NONE

F. EMS: No one was present to give a report.

G. Cemetery: Nothing to report

VI. Hearing from Citizens:

- A. Mike Northey-Vista Road:** He was asking if there were any updates on the Culvert Project. Chairman Boos said they will put it out for bids in the Spring.

VII. New Business:

- A. Discussion & possible approval of a Conditional Use request from Charles Couden to allow storage of non-farm equipment at N4677 Highland Drive:** This was discussed at the Planning Committee meeting and John said that they recommend approval. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the Conditional Use Permit. ***MOTION CARRIED 3-0***
- B. Discussion & possible approval of rezone request from Cheri Hazard from A-1 to N at W881 Village Line Road:** This was also heard at the Planning Committee and they recommended approval. Cheri's brother Tim was there to represent her. Supervisor Goeglein made a motion and Chairman Boos 2nd (Supervisor Kannard abstained because he was the surveyor) to approve the rezone request. ***MOTION CARRIED 2-0***
- C. Discussion & possible approval of multiple rezone requests from Randall & Tonia Rammelt at N3346 and N3318 County Road F:** Randall said he is trying to split the Family Farm to give one lot to each of his daughters and one lot for agricultural. Supervisor Kannard abstained again, so Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the requests. ***MOTION CARRIED 2-0***
- D. Discussion & possible approval of Utilities permit request from WE Energies for gas service at N3960 Prairie Ridge Lane:** After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the Permit. ***MOTION CARRIED 3-0***
- E. Discussion & possible adopting of 2026 Proposed Budget:** The Budget was presented at the Public Budget Hearing and after discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to adopt it. ***MOTION CARRIED 3-0***
- F. Discussion & possible approval of 2026-2027 Poll Worker list:** Chief Inspector, Ruth Fraley gave a list to Clerk Bauer for the people that are going to be helping with Elections in 2026-2027. Mike Northey and Kelly Melcher verbally told Ruth they would like to be added after the list was printed. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the list with the additions. ***MOTION CARRIED 3-0***
- G. Discussion regarding hosting the January 2026 Wisconsin Towns Association District Meeting:** Supervisor Kannard said he was approached by Tami Latsch about possibly hosting the meeting on the 27th of January. He told her that we would host it and that she will need to get ahold of Clerk Bauer to give her the details. Supervisor Goeglein made a motion and Supervisor Kannard 2nd to agree to host the WTA District meeting. ***MOTION CARRIED 3-0***

VIII. Old Business:

A. Discussion, & possible approval of a proposed Zoning Ordinance amendment from Jefferson County to allow Accessory Dwelling Units Petition: This was discussed at the Planning Committee and they recommended a few changes;

- 1) Sec. 22-58: Under c. Additional Standards, Agricultural Zoning-item iii 2: *Remove this section or rewrite to only allow ONE additional ADU. Planning Committee is not in favor of multiple ADU units on the same lot.*
- 2) Sec. 22-642: Parking Requirements. *Change ADU requirements to mimic Multi-Family requirements of 1.5 stalls for each dwelling.*

After discussion, Supervisor Goeglein made a motion and Supervisor Kannard 2nd to approve with the changes stated. ***MOTION CARRIED 3-0***

B. Discussion, updates and possible action about the proposed work on the headrace at the Mill: Chairman Boos said Randy said there are no updates at this time. He also had some paperwork showing how much Randy has contributed towards work at the Mill.

IX. Non-Action Items: Resident, Gary Jackson asked about the Buske Farm/ditch issue. Denny said there is no longer any water flowing, and that the ditch really has to be redone. Gary said there is another spot on the South end where Mr. Buske put another dam with several pipes to slow the flow of water down. Chairman Boos said that once things start thawing in the Spring, they will revisit this.

X. Set next Town meeting: The January meeting will be on Tuesday, January 6th, 2026 at 6:30pm.

XI. Adjourn: Supervisor Kannard made a motion and Supervisor Goeglein 2nd to adjourn at 7:00 pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk