

Town of Sullivan
Board Meeting Minutes
May 12, 2025 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular April meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. Treasurer's Report:** Treasurer Stacy Riedl presented the Treasurer's report. Chairman Boos explained that the Treasurer usually reads the whole report, however there are copies for everyone to look at, and if they have questions they can ask. Going forward, the Treasurer will no longer need to read it out loud. The monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	36,011.47
(*798) Tax Income Acct	162,572.52
(*315) Capital Expenditure	115,181.85
(*937) Park Fund	4,310.35
(*541) Tax Collections Acct	5,588.77
(*912) Cemetery Perpetual Care	28,051.43
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Cemetery CD #695 (4.07% 7/8/25)	9,936.63
Cemetery CD #495 (4.07% 8/17/25)	16,642.74
Cemetery CD #975 (4.07% 8/31/25)	10,689.69
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General CD #591 (4.07% 7/15/25)	25,529.84
General CD #599 (4.07% 7/15/25)	25,529.84
General CD #607 (4.07% 7/15/25)	25,529.84
General CD #615 (4.07% 7/15/25)	25,529.84
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- B. Fire District Report:** Chief Adam Werni was not present to give a report.

C. Road Report:

- 1) Denny said the salt spreader controller on the International Truck has been fixed and the truck is back.
- 2) There was brushing and ditching done on Rome Oak Hill, Froelich Road, and Water Street due to poor visibility noticed by residents.
- 3) Cemetery and Park mowing has started.
- 4) The ballpark has put up a new shelter and poured concrete around it. The old concrete went to Hausz Bros. to be crushed and made into gravel.

- D. Clerk Correspondence:** Since last meeting, the Board has had a chance to check out the complaint of chickens running loose at a property on Main Street. The Board confirmed they saw them, and gave the "go-ahead" to send out the Right to Cure letter to the residents.

E. Chairman Correspondence:

- 1) Chairman Boos said several residents mentioned to him that they heard the Town was going to do some work in the Summer Hill subdivision by digging ditches to address flooding issues, and that the Town was going to charge all the residents of the Summer Hill subdivision for the work. He stated that this is NOT going to happen. There is a document called the *Declaration of Restrictions for the Summer Hill Subdivision* that was signed in 1999. The term of this document stated in item #31 says it shall be binding for an initial period of 40 years from the date the document is recorded. It also states in item #33 that the homeowner is responsible for maintaining the drainage easement areas on their own property. The document further states that the Town is “given the right” to maintain the drainage easements, and any expenses incurred will be divided into 1/40 between the rest of the lots in the subdivision and placed against the Tax Roll and collected as a special charge. Chairman Boos further explained that even though the Town has the “right” they do NOT have the obligation to do so, and they have no intent to. The document will be scanned and put on the website for other residents to see.

F. EMS: No one was present to give a report.

G. Cemetery: No one was present to give a report.

VI. Hearing from Citizens: NONE

VII. New Business:

- A. Discussion & possible approval of rezone request from Matthew & Angela Wolfe at N4882 County Road P:** This went before the Planning Committee and they recommended approval. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the rezone. ***MOTION CARRIED 3-0***
- B. Discussion & possible approval of rezone request from Cheri Hazard at W881 Village Line Road:** This came before the Planning Committee and they recommended approval. Supervisor Kannard abstained because he was the surveyor. Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the rezone request. ***MOTION CARRIED 2-0***
- C. Discussion & possible approval of revised rezone request from Phyllis Jean Medeiros Trust at W2344 Rome Road:** No one was there to speak on this so it has been tabled.
- D. Discussion & possible approval for a Notice of Disallowance of Claims against the Town of Sullivan from March 19th, 2025:** Chairman Boos read the Disallowance which was sent to the Town Board from Rural Mutual Insurance. The initial claims were from Charlene Bliss Beyer and Michael Funk stating there were improper filings of notices of elections and other infractions. Rural Mutual replied stating they reviewed the claims and found no indication of negligence. They recommended that the Board disallow this claim. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the disallowance. ***MOTION CARRIED 3-0***
- E. Discussion & possible approval for a Notice of Disallowance of Claims against the Town of Sullivan from March 25th, 2025:** Chairman Boos chose not to read this because the claims were regarding the Town of Sullivan Sanitary District, which is a separate entity, and NOT represented by Rural Mutual. Therefore, they recommended to disallow this claim as well. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the disallowance. ***MOTION CARRIED 3-0***

- F. Discussion & Possible action on closing Main Street for the Rome Regatta:** The Board discussed this and stated that since it's a County Highway, it is often traveled by semi-trailers, and rerouting them would be difficult. Some residents in attendance suggested putting orange cones, or signs to slow people down when going by Pickets. Someone else suggested parking a fire truck with its lights on, to warn people to drive slower. The Board stated they would look into further options; however, they would not recommend closing the road.
- G. Discussion & possible action on writing off old, unpaid Personal Property:** Treasurer Stacy Riedl stated that almost 2 years ago, the State passed Act 12 which was to get rid of the Personal Property Tax. Over the last 13 years, there have been many, small unpaid bills accumulating. These are almost impossible to collect since most of the taxpayers have since moved away. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to allow the Treasurer to write off the old debt on the Town's books. ***MOTION CARRIED 3-0***

VIII. Old Business:

- A. Discussion & possible action on 2nd Notice of Salt Shed roof Compliance**
Deficiencies: Supervisor Kannard had an Engineer out to look at the salt shed to make suggestions how to go about fixing it to comply with the notice. He stated that he did look at it, and wrote up suggestions, but that in order to move forward a spec would need to be drawn up by the Engineer and the cost would be \$800.00. He said that the south wall would need to be replaced before the roof would be able to be done. Chairman Boos stated that the Non-Compliance received from WI DOT was for the roof and not the building itself. He said he had 2 reputable masons look at it, and while the walls may need to be reinforced, he doesn't feel we need an Engineer to draw up a spec for that. The Board agreed that a rubber roof would be the best way to go, so Denny will have the two quotes re-done for a rubber roof. After discussion, it was decided that the Town Board would need to look into other options and have a Special Meeting to make the final decision.
- B. Discussion & possible action on Rome Mill Raceway:** Randy, from the Mill was not present to discuss this. It will be on the June agenda to discuss further.

- IX. Non-Action Items:** Chairman Boos stated that the Board has to schedule a Special Meeting to discuss employee evaluations and that might be done at the same meeting as the discussion of the salt shed roof.
- X. Set next Town meeting:** June meeting will be on Tuesday, June 3rd at 6:30pm.
- XI. Adjourn:** Supervisor Goeglein made a motion and Supervisor Kannard 2nd to adjourn at 7:12pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk