

Town of Sullivan
Annual Town Meeting Minutes
April 14, 2025 6:30pm

Call to Order: The Annual meeting was called to order by Town Chairperson Barry Boos at 6:30pm.

Roll Call: There were 14 electors present.

Meeting Purpose: The Chair stated that the purpose of this meeting was for the town electors to attend to discuss town matters. He stated that meeting must be held the 3rd Tuesday of April unless otherwise noted properly. There is no quorum required and any motions are passed by the majority vote of the attendees. He also stated that any Resolutions will be voted on by a voice vote and the Clerk will record the results.

Financial Report: Johnson Block prepared a financial report for 2024 and copies were handed out to the Town Electors to review. Treasurer Stacy Riedl summarized the report and told electors if anyone had any questions to reach out and let her know.

Rome Fire District Report: Elector Wade Wilson from the Fire District stated that the Rome Fire Department had 71 calls in 2024. 41 of the 71 calls were Rome fires covering the Towns of Sullivan, Hebron, and Jefferson. 11 of the 71 were with the Village of Sullivan Fire Department with Auto Aid, and one of those were in one of the three sections (1,2,12) that we contract with the Village of Sullivan Fire Department to cover. Of the 71 calls, 19 of them were MABAS (Mutual Aid) as follows: Fifteen in Jefferson County (1-Watertown, 2-Palmyra, 3-Whitewater, 5-Jefferson, 1-Ixonia, and 3-Fort Atkinson), two in Waukesha County (Oconomowoc), and one in Walworth County (Delavan). There were no major equipment purchases in 2024, and they are working on a Grant for a future purchase of a new Engine. Currently they have 27 active members, and 3 non-active members. A newer member who is the assistant chief of Lake Country Fire (Matt) joined and brings a lot of knowledge & experience with him. They continue to use the house on Bente Road to do training which usually happens on every third Monday, and some Saturdays. The Department has completed their blood-borne pathogen training, their EV car training, and more training on how to be more consistent on MABAS calls. Their annual pancake breakfast was on June 23rd, and they delivered calendars to all the citizens in the area for their annual fundraising activity. The district has a rating of “7” which is used by some insurance companies.

Western Lakes Fire District Report (EMS): No one was present to give a report.

Sanitary District Report: Mike Lewis, Plant Operator, gave a summary of happenings in the Sanitary District. He stated that since August, his company, Effluent Pro Solutions, took over operations of the Treatment Plant, and operations for both the Town Sanitary District, and the Village of Sullivan. They are looking to reduce the Inflow and Infiltration into the system. Every time it rains, there is clear water going into the system which increases the flow, which increases the cost of treatment. There was leftover money from the Grant we got for the new plant, and they are going to use that to do some sewer lining in places of concern. Every year they do televising and jetting to about 1/3 of the lines. As for the lift stations at Autumns Rest, Pickets, and the Campground, they will all be getting some upgrades this year. Nutrient, phosphorus, and ammonia discharges into the river have been less since Mike took over. The alarms/red light on the lift stations are linked directly to Mike’s phone/tablet and he is aware when they go off. If it’s an emergency, he can come out in less than 30 minutes. He encouraged residents to reach out to him if they have any concerns at all.

Hearing from Citizens

1. Town Elector, Dale Search from N3807 West Street explained to the Board that he is concerned about a safety issue on West Street and Hwy F on Sunday mornings and during elections. He said that there are cars parked on the South Side of Hwy F with their bumpers right at the stop sign on West Street. It's very hard to see cars coming over the hill from the East. Town elector, Paul Goeglein stated that he feels the same thing happened in the past and agrees with Dale. Treasurer Stacy Riedl is not a Town Elector, however she works at the church and suggested that they also look at Liberty Street as well. Town Elector, Barry Boos said that since Hwy F is a County Road, we may have to reach out to them as well. Dale made a motion to direct the Board to have some parking spots removed and signs put up that there is No Parking. Charlene Bliss Beyer 2nd the motion. A voice vote was taken with 14 aye and 0 no. MOTION PASSED.
2. Town Elector, Charlene Bliss Beyer from W2073 Autumns Rest Court presented several Resolutions as follows;
 - a. The first was a Directive to the Board to Initiate a meeting with the Summer Hill subdivision property owners affected by the severe stormwater flooding. A motion was made by Charlene Bliss Beyer to approve the Resolution. Mike Funk 2nd the motion. A voice vote was taken with 9 aye, and 5 no. MOTION PASSED.
 - b. The second was a Directive to the Board to Establish a Comprehensive stormwater assessment & management plan, and, to establish "The Stormwater Strategic Initiative Citizen Advisory Board", AND, to Initiate an information meeting for all property owners & business owners in the Town of Sullivan. Charlene Bliss Beyer made a motion to approve the Resolution. Dale Search 2nd the motion. Elector, John Kannard asked if Charlene had a cost estimate for these Resolutions, and she said there is no cost. A voice vote was taken with 7 aye and 5 no. MOTION PASSES.
 - c. Third was a Directive to the Board to Budget & Appropriate for the Stormwater Assessment and Management Plan in the 2026 Budget, AND, to add the Stormwater Assessment and Management Plan to the 2025 Town Levy (to be collected in 2026). Charlene made a motion to approve the Resolution. Lori Funk 2nd the motion. A voice vote was taken with 7 aye and 5 no. MOTION PASSES.
 - d. Fourth was a Directive to the Board to Increase the number of Commissioners on the Sanitary District #1 Board from 3 to 5. Charlene made a motion to approve the Resolution. Mike Funk 2nd the motion. A voice vote was taken with 7 aye and 5 no. MOTION PASSED.
 - e. Fifth was a Directive to the Board to Change the selection of the Sanitary District #1 Commissioners from Appointment to Election, to be held at a special election. Charlene Bliss Beyer made a motion to approve the Resolution. Dale Search 2nd the motion. A voice vote was taken with 7 aye and 5 no. MOTION PASSED.
 - f. Sixth was a Directive to the Board Concerning the hours of operation of the Town Hall, AND administrative direction over the Town Clerk. Charlene made a motion to have the Town Hall open Monday through Friday from 8:00am – 4:30pm with a 45 min lunch from 12-12:45, AND direct the Town Clerk to be there during those hours, AND, direct the Town Clerk to post all notices, ordinances, and resolutions, AND, post all agendas at least 24 hours before a meeting, AND, provide a proof of posting affidavit, AND, provide a proof of posting affidavit to the Town Chairman and recorded in the Town records, AND, direct the Town Clerk to post all notifications on the Town Website, Town Facebook Page, Board outside the Town Hall. Lori Funk 2nd the motion. A voice vote was taken with 4 aye and 6 no. After the motion was made and 2nd, Charlene decided to "change" the Resolution to read the Town Hall should be open 2 days a week and the Town Clerk needs to be there 8am-4:30pm. Cassandra Paloucek 2nd the motion. Another voice vote was taken with 6 aye and 7 no. MOTION DOES NOT PASS.

- g. Seventh was a Directive to the Board For certain administrative & parliamentary actions; The Town Board should have ALL Boards (Town Board, Sanitary District #1, and Planning Committee) follow these directives:
- 1) The US Flag must be displayed in Meeting Room at all times.
 - 2) The Pledge of Allegiance MUST be placed on ALL Agendas.
 - 3) The Pledge of Allegiance MUST be recited before every Town Meeting.
 - 4) All meetings in the Town, including; Regular, Emergency, Special, Annual Meetings, and Public Hearings, must BE SCHEDULED at 6:30pm
 - 5) ALL agendas for ALL Town Board meetings must include public comment for all citizens to freely speak for at least 15 minutes.

Charlene Bliss Beyer made a motion to approve the Resolution. Lori Funk 2nd the motion. A voice vote was taken with 7 aye and 6 no. MOTION PASSED.

- h. Dale Sersch made a comment that the water standing in the ditch along Hwy Y is on top of the pipeline and he wondered if that was a problem to the pipeline. Paul said that there was a farmer that was blocking up the ditch and so the water wouldn't run. He said he would contact the farmer and let him know he can't do that anymore.
- i. Ed Paloucek mentioned that he noticed the water behind the Autumns Rest circle is also above the pipeline. Paul said that if/when there is a meeting of all the Summer Hill residents, we should invite the pipeline company to get their opinion on it. Barry Boos stated that the Town Board is aware of the problem and they are looking into options. He also stated that if the Town DOES pay to get the problem fixed, they can charge 1/40th to all the other residents in the Summer Hill Subdivision to take care of the drainage problem behind Autumns Rest Ct.

Adjournment: John Kannard made a motion and Paul Goglein 2nd to adjourn. MOTION PASSED 14-0 to adjourn at 7:42pm