

Town of Sullivan Sanitary District No. 1
December 2024 Regular Meeting Minutes
Monday December 9, 2024 at 5:00pm

- I. **Call to order:** President/Chairman Paul Goeglein called the meeting to order at 5:00 pm
- II. **Roll Call:** Commissioners Wayne Boos, and Ron Auerbach, and Clerk Bauer were present.
- III. **Verification of Proper Notice:** Clerk Bauer posted agenda on the board outside the Town Hall, and the Town's website.
- IV. **Approval of minutes:** Wayne made a motion, Paul 2nd to approve min. from the November meeting. **MOTION CARRIED 3-0**
- V. **Financial Report:** Clerk Bauer had the Financial Report & list of bills to pay. Ron made a motion and Wayne 2nd to approve the report and the payment of the bills. **MOTION CARRIED 3-0**
- VI. **Clerk Correspondence:** Clerk Bauer shared with the Commission, the amount of delinquent sewer bills that was put onto residents' Property Tax bills. The total was \$45,136. Also, the Town Treasurer is now accepting payments for Property Tax bills online. We have the link, and now have to get the training and we will put it on the website for people to pay their sewer bills online for a small fee.
- VII. **Chairman Correspondence: NONE**
- VIII. **Town & Country Engineering:** No one was present to give a report.
- IX. **Operators Report:** Mike Lewis was present and gave his report; he was called out to an alarm from Autumns Rest which he checked out and reset. He said Ben & Cassie from Town & Country are still working on creating something in writing for the Town, to designate the ARPA funds in the amount of \$80,000 for sewer lining. Mike said that he and Vicky will need to completely redo the Budget format from last year. Public Service Commission guidelines do not match in regards to account numbers/etc.
- X. **New Business**
 - A. **Discussion & possible approval of Resolution 10-2024 Approving 2nd Amendment to Operations Agreement between Sullivan Joint Wastewater Commission, the Village of Sullivan, and the Town of Sullivan Sanitary District No.1 (and Approval of 2nd Amendment & Task Order 6-**Clerk Bauer explained that because the Department of the Treasury needs to have legal obligation paperwork for the ARPA money, our legal counsel drew up Resolutions that need to be passed. After discussion, Ron made a motion and Wayne 2nd to approve the Resolution. **MOTION CARRIED 3-0**
 - B. **Discussion & possible approval of Resolution 11-2024 Approving Sanitary Sewer Funding Agreement between the Town of Sullivan and the Sullivan Sanitary District No.1-**this is another legal document that Boardman Clark drew up so the Town has proper paperwork to obligate and transfer the ARPA funds to the Sanitary District. After discussion, Ron made a motion and Wayne 2nd to approve the Resolution. **MOTION CARRIED 3-0**
 - C. **Discussion & possible approval of 2025 Budget-**Plant Operator Mike and Vicky, stated that they are still working on the Budget, and would consult and help Clerk Bauer create a new budget. Therefore, at this time, the Budget will not be approved.
- XI. **Old Business: NONE**
- XII. **Non-Action items:** Clerk Bauer stated that Wayne's term as Commissioner will expire and someone needs to be appointed for another 6-year term. Resident Denny Stair had expressed interest in the position if the current incumbent, Wayne Boos, was not interested in re-appointment. Wayne said that he WOULD be interested in another 6-year term. This will be on the next Town agenda for the Town Board to appoint someone.

A Public Budget Hearing/Special Meeting to approve the Budget needs to be set. It was decided it would be Monday, December 30th at 3:30pm and will be noticed/posted immediately.
- XIII. **Set next month's meeting date:** January's meeting will be Monday, January 13th at 5pm
- XIV. **Adjourn:** Paul made a motion and Ron 2nd to adjourn the meeting at 5:54 pm. **MOTION CARRIED 3-0**

Respectfully submitted, Dawn Bauer, Clerk