

TOWN OF SULLIVAN

N3866 West Street
Sullivan, WI 53178

FOR TOWN USE

\$175 Fee Paid _____

DATE _____

Phone 262 593 8383

https://www.townofsullivan.com

Permit to construct, maintain, or repair utilities within Town Road Right-Of-Way

Applicant Information:

Name _____

Address _____

Office Phone _____

Mobile Phone _____

Email _____

Utility Owner _____

Utility Owner Address _____

Utility Owner Contact _____

Phone Number _____

Type of Utility Installation _____

Plans Prepared By _____ Copy Enclosed _____ Yes _____ No

Utility Location (Name of Road) _____

Proposed Method of Installation _____

Estimated Start Date _____

Estimated Restoration Date _____

The applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions listed on this permit application, any special provisions listed below or attached hereto, and all plans, details of notes attached hereto and made a part of thereof.

BY _____

Title _____

Print Name: _____

Date _____

Permit Approval

The foregoing application is hereby approved, and permit issued by the Town of Sullivan subject to full compliance by the Applicant with all provisions and conditions stated herein and all attachments hereto.

BY _____

Date _____

Chair, Town Board of Supervisors

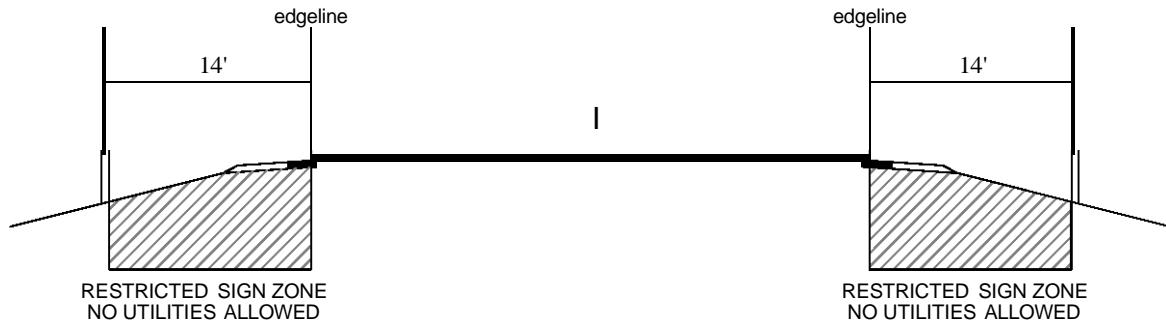
SULLIVAN TOWNSHIP SPECIAL PERMIT PROVISIONS & CONDITIONS OF APPROVAL

1. The applicant agrees to indemnify and hold harmless the Town of Sullivan, its employees, and its agents, from any cost, claim, suit, liability and/or award which might come, be brought, or be assessed, because of the issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the applicant shall bind such applicant to abide by this permit and all its conditions and provisions.
2. The permitted facilities shall, if necessary, be altered at the expense of the applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the applicant unless a contract for such costs has been executed.
3. The Permittee is responsible for obtaining any permits from the Department of Natural Resources, local municipality or any other agency that may have an interest in the area impacted by the construction of the Applicant/utility facility.
4. If a utility company is requesting/applying to place a utility, or work on its existing utility within Sullivan Township right-of-way, a work within the Right-of-Way Permit is required. The owner and/or authorized representative of the utility are required to apply for the permit. In addition, the owner and/or authorized representative of the utility must have an approved permit from the municipality which the work will take place. All conditions shown on the approved municipal permit shall also be a condition of this permit.
5. All Public Works facilities, both above and below ground, including the roadway pavement, shoulders, ditches, culverts, slopes, signs, traffic signals, etc., damaged or disturbed by the permitted utility work shall be restored promptly. Damage to any portion of an asphalt paved travel lane will require the replacement of the entire travel lane, or as approved by the Town. Replacement of concrete pavement will be reviewed and approved by the Town prior to the utility work beginning.
6. Unless otherwise authorized, any utility lines installed across, and beneath, the traveled way(s) and shoulders of hard surfaced county roads, shall be installed by boring, with no open cut excavation permitted between points no less than 5 feet outside the outer shoulder or back-of- curb.
7. Trenched construction in the roadway pavement and shoulders requires an additional performance bond of \$1000, and a "One-Year Warranty Agreement" stating that the owner and applicant will be responsible for maintenance and repair costs of any open cut trench failure over a 1-year period after project completion.
8. Open cuts in Highways: Before opening the road to traffic the applicant/contractor must construct and restore the road to its original condition, or as a temporary fix a minimum of 4 inches of cold patch shall be leveled and compacted to the adjacent road surfaces. No open cut areas shall be opened to traffic in gravel. Gravel would be allowed for overnight with proper signage to alert the public to changing road surface conditions.
9. Any subsequent heaving, settlings, or other faulty attributable to the permitted work shall be repaired in a manner satisfactory to the Town, at the applicant's expense. All excavation within the roadway pavement shall be initiated by saw cuts and restored to original condition and cross-section.
10. The applicant is responsible to ensure that the site of the construction is secure against any hazard to the public, both when the site is attended, and during off hours, any holiday, and the hours of night when the site is unattended.
11. The Permittee shall restore the Right-of-way to its previous condition. If restoration is not carried out in a timely manner, the Town may issue a notice setting forth a time frame, by which the restoration must be completed. If the permit applicant fails to satisfactorily complete all restorations within the time established, the Town will arrange directly for all necessary restorations, and all costs associated with such restorations shall be the cost obligation of the permit applicant. The applicant agrees to pay any and all such costs within 30 calendar days of the Town billing.
12. All utility permit applications must include an attached legible map indicating the specific location of the Utility project showing a distance from the nearest intersect to the project.

13. In addition to the clear zone requirements contained in the Wisconsin County Highway Association Utility Accommodation Policy, new utilities are restricted from being located within the “restricted signing zone.” On rural highways (roadways not containing curb and gutter facilities), the restricted signing zone is located from the edge of the travel way to a point being 14 feet from the edge of the travel way. (See attached sheet – RESTRICTED SIGN ZONE-RURAL). On urban highways (roadways containing curb & gutter facilities), the restricted signing zone is located from 0 to 5 feet from the back-of-curb. A utility may be located within the restricted signing zone so long as it is located at least at a minimum depth of six (6) feet as measured from finished ground surface to the top of the facility. Exceptions may be granted to the provisions of this Section in extraordinary circumstances, as determined by the Town within its sole discretion.
14. Buildings, cabinets, and any other above ground structures that have foundations are not to be located within the highway right of way. Vaults and manholes are to be a minimum of 14 feet from the edge of pavement.
15. Any facility installed by the applicant or its contractors shall be located in the location as shown on the plans submitted for permit application. If the facility is discovered in an **unacceptable** location, the applicant shall relocate the facility in the permitted location at the applicant’s or utility owner’s expense.
16. The applicant shall not remove any roadway sign(s) without prior Town approval.
17. Flaggers are required if working in travel lane. The applicant shall provide all necessary signs, flagmen and lights required according to the “Manual on Uniform Traffic Control Devices.”
18. Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor and Human Relations, and any applicable local regulations.
19. Appropriate location/markings devices shall be installed on all pedestals, transformers, vaults, and guide wires so that they are visible in tall grass and snow accumulation and shall be maintained by the utility.
20. Upon completion of the work the applicant shall file a written notice with the Town of Sullivan Clerk’s office.
21. Permit Fees: Work Within Sullivan Township Right of Way Permit (per project)..... \$175.00

Additional Comments: _____

RESTRICTED ZONE RURAL SECTION



TOWN OF SULLIVAN PUBLIC
WORKS DEPARTMENT

ONE-YEAR WARRANTY AGREEMENT

(For Open Cut Requests)

TO: Town of Sullivan
N3866 West Street
Sullivan, WI 53178
Phone #: (262) 593-8383

FROM: Permittee: _____

Address: _____

Contact person: _____

Utility Owner: _____

Address: _____

Contact Person: _____

Phone Number: _____

Permit Number: _____ Project Number: _____

Highway Where Utility Work Was Performed: _____

Project Description: _____

As the authorized representative of the above-listed company, I hereby agree to accept the financial responsibility for the maintenance of the designated open-cut associated with the project on or along the above-mentioned town highway, for the period of one (1) year, from the restoration/final acceptance date of the project.

In emergency situations, or if Town of Sullivan notifies you of a maintenance problem, and it is not resolved in a timely manner, the Town of Sullivan will perform the maintenance on the project and all costs would then be billed to the responsible party(ies).

I hereby accept the terms and conditions of this agreement:

(Signature of Company Authorized Representative)

(Date)

(Printed Name)

(Title)