

Town of Sullivan
Board Meeting Minutes
June 4, 2024 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve minutes from the Regular May meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	20,113.44
(*798) Tax Income Acct	146,456.04
(*315) Capital Expenditure	114,957.97
(*937) Park Fund	8,308.57
(*541) Tax Collections Acct	1,040.06
(*912) Cemetery Perpetual Care	27,893.68
Cemetery CD #695 (5.05% 8/20/24)	9,427.61
Cemetery CD #495 (5.00% 9/26/24)	15,976.24
Cemetery CD #975 (5.05% 10/9/24)	10,261.55
General CD #039 (4.96% 7/18/24)	80,978.41

- B. **Fire District Report:** No one was present to give a report.

- C. **Road Report:**

- 1) Denny got final numbers on the loader that they want to purchase, and Caterpillar was the lowest bid. This will be discussed in more detail in "Old Business".
 - 2) There were 3 separate storms that caused branches, or trees to fall on the road. Most of them were tops of trees that were old or weak. The loader was used to push the trees off the roads, and the guys cut them up with the chain saws. They also used the new wood chipper on them.
 - 3) The new wood chipper was also used on branches on Woods Drive to clean that up.

- D. **Clerk Correspondence:**

- 1) An ordinance violation was received from the County for W2274 Rome Road, stating they have junk/salvageable material being stored, as well as structures being erected without proper permits. They have until June 23rd to correct the violation.
 - 2) An email was received from WI Dept of Employee Trust Funds regarding the health insurance premiums for 2025. According to them, the premium rates will increase almost 11% next year.
 - 3) The Clerk received over 8 emails from residents saying what a great job Denny and Andy are doing to keep the town nice looking and repairs done quickly and efficiently. A copy of all the emails were given to all the Board Members to review.
 - 4) The Maintenance Of Effort report regarding EMS, and Fire Departments, is due on July 1st. Reports were received from both the Town Fire Chief, and the Village Fire Chief (for the 3 sections they help us cover). A report was also received from Western Lakes for EMS. Clerk will file the report before July 1st.

- E. **Chairman Correspondence:**

- 1) Chairman Boos said he hasn't had any complaints from any residents over the last month.

- F. **EMS Report:** Chief Brad Bowen was not present to give a report.

- G. **Cemetery:** Sexton Kent Hoffman was not present to give a report.

VI. Hearing from Citizens:

- A. Barry Stephen and Glenn Henke from Stephen Lane were present, and asked the Board if their road would be repaired in the near future. Chairman Boos said that because it is not a highly-traveled road, it usually isn't high on the list for major repairs or paving, however Denny will bring in some more gravel, and level it off to make it smoother to travel on.

VII. New Business:

- A. **Discussion & possible approval of 2024-2025 Liquor Licenses, and Bartender Licenses:** A list of businesses that applied for licenses, along with a list of people who applied for Operators Licenses were given to the Board to review. Clerk Bauer said she hasn't had any complaints or problems with anyone regarding their licenses. After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the lists. **MOTION CARRIED 3-0**
- B. **Discussion & possible action on Town employees' hours:** Supervisor Kannard wanted to discuss the employees' start and end times because he had gotten a complaint from a resident saying they are mowing too early in the morning, and that she saw wet grass flying off the blades. Chairman Boos stated that he talked with that resident and explained that they are not running loud equipment early in the morning, and sometimes they need to start mowing early to avoid rain, or extremely hot weather later in the day. Denny explained that he and Andy have also talked to residents that live near cemeteries and they are fine with them mowing early. Chairman Boos stated that Supervisor Kannard was also concerned about having someone at the Transfer Center later in the day for people to drop off things. He explained that because Denny, Andy, Supervisor Goeglein, and himself all live close to Town, one of them should be able to go down and open the gate. Supervisor Kannard stated that he feels there should be a few nights a week when it's open later, or one Saturday a month. Chairman Boos said that they would work it out internally to keep the gate open later, or on a Saturday. Supervisor Kannard also stated he thinks they should start no earlier than 7am unless it's an emergency, like a tree down, or plowing the roads. Denny asked Chairman Boos if they need to make any changes to their hours and he confirmed, that they do not have to wait until after 7am to start mowing, and there doesn't need to be any changes made to their hours at this time.

VIII. Old Business:

- A. **Discussion & possible action regarding road repairs to Froelich Rd from Hwy E to Hwy F:** Denny explained that this is a connector road, and has quite a lot of traffic. As long as Scott Construction is already repairing part of that road, while their equipment is there, Chairman Boos feels like it's a good idea to do the rest of it at the same time. They would be able to start about the 3rd week in July. Chairman Boos stated that we have about \$109,000 in the budget for roads, and if we go with Scott Construction to do all of Froelich, plus the crack filling roads (Prairie Ridge Subdivision, Staude, part of Rome Road, and Park Street), we have money in our Money Market/Fund Balance account that we could use for the overage. We could also consider borrowing money for the overage as well. Supervisor Gogelein made a motion, and Chairman Boos 2nd to do the remainder of Froelich Road, plus the roads that Crack Filling Services will do, CONTINGENT UPON financing. **MOTION PASSED 2-1 (Boos, Goeglein-aye, Kannard-no)**
- B. **Discussion & possible action on purchasing a wheel loader:** The Board had copies of all the quotes from Caterpillar, Komatsu, and John Deere for a new loader. Pat from Caterpillar explained why he feels that the Town should go with them for the loader. He explained about their 7-year, 2000-hour premier warranty which would be at no cost to the Town. He explained that they would give the Town \$30,000 for our 28-year-old loader towards the purchase of a new one. He said that if we ordered one now, we would most likely have it around late Fall. Supervisor Goeglein asked about municipal discount, and financing, and several options were discussed. We have a Fund Balance account that we have some money in, or we could see about borrowing options. Chairman Boos said he would like to table this and talk to Premier bank to see what options we have with them.

IX. Set next Town meeting: Chairman Boos has plans to be out of Town in July, so the July meeting will be on Monday, July 1st at 6:30pm

X. Adjourn: Supervisor Kannard made a motion and Supervisor Goeglein 2nd at 7:40 pm **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Bauer, Clerk