

**Town of Sullivan**  
**Board Meeting Minutes**  
**March 5, 2024 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, and Treasurer Stacy Riedl, were all present. Clerk Dawn Bauer was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Kannard and 2<sup>nd</sup> by Supervisor Goeglein to approve minutes from the Regular February meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Goeglein and 2<sup>nd</sup> by Supervisor Kannard to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	38,703.89
(*798) Tax Income Acct	291,377.47
(*315) Capital Expenditure	139,093.94
(*937) Park Fund	8,307.61
(*541) Tax Collections Acct	1,000.00
(*912) Cemetery Perpetual Care	27,816.60
Cemetery CD #367 (5.05% 3/13/24)	9,339.74
Cemetery CD #231 (5.05% 4/18/24)	15,827.29
Cemetery CD #807 (5.05% 5/2/24)	10,165.91
Cemetery CD #039 (4.96% 7/18/24)	80,000.00

- B. **Fire District Report:** No one was present to give a report.
    - C. **Road Report:** Denny was not present but Chairman Boos gave a report on his behalf.
      - 1) Sunday, March 3<sup>rd</sup> there was some calls about trees being down in the right of way that needed to be taken care of.
      - 2) There is a lot of clean up on Crowder Cemetery. Steve Carnes allowed them on his land.
      - 3) They had to do some minor landscaping/repairs to grass from when the plows dug up grass along the roads.
      - 4) Supervisor Goeglein stated that he heard the State has some new guidelines about future culvert replacements. Chairman Boos said he talked with Greg Keppel from the County Highway Department regarding this. They discussed WI DOT's inventory of the small bridge/culverts (6' to 20'). The County Highway Department will provide the inventory and charge the DOT for it.
    - D. **Clerk Correspondence:** Dawn was not present and there was nothing to report.
    - E. **Chairman Correspondence:**
      - 1) Chairman Boos has been working to get quotes from other Assessment companies on doing a full re-evaluation. Accurate Appraisal will be submitting a proposal for us.
      - 2) A road inspection report needs to be scheduled. After discussion, it was decided that it would be Wednesday, March 13<sup>th</sup> at 5:00pm
    - F. **EMS Report:** Chief Brad Bowen was not present to give a report.
    - G. **Cemetery:**
      - 1) Supervisor Kannard discussed and presented the new survey for Crowder Cemetery. He suggested that the Town's attorney make up the deed for the changes.
      - 2) Kent Hoffman, Town sexton, said he received a new price sheet from Eagle Enterprises for digging/closing gravesites.
      - 3) Kent also said that he talked with Denny about needing to get a longer culvert by Hoffman Cemetery, and Hardscrabble needs to have a culvert put in along with some gravel for a parking lot.

**VI. Hearing from Citizens:**

- A.** Greg Senft-N3727 Rome Oakhill Road-his property is located in the Sanitary District however back in 2018 they signed a deed restriction allowing him to have his own septic. Supervisor Goeglein is the Chairman of the Sanitary District and he explained that they signed it with the understanding that, if in the future the SD wants to expand past his house, that he will have to hook up to it. He was inquiring as to why he still has to pay part of the mill rate on his taxes to the district if he has his own septic. Chairman Boos explained that the Sanitary District is a separate entity and he will need to go to their meeting on the 2<sup>nd</sup> Monday of the month.

**VII. New Business:**

- A. Discussion & possible approval of repair/replacing the roof on the concession stand at the ball park:** Phoenix Brothers Home Improvement gave a quote and the Rome Raiders suggested that they go with that company. There will be no cost for labor, only the materials. They also agreed to put an advertising sign on the fence for Phoenix. Supervisor Kannard made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the quote of up to \$1200 for Phoenix Brothers Home Improvement to put a new roof on the ball park concession stand. ***MOTION CARRIED 3-0***
- B. Discussion & possible approval of permit for Bug Tussel to put utilities in the Town right of way:** A check was received for \$175 for the permit. The clerk will email the plans to the Board. A motion was made by Supervisor Kannard and 2<sup>nd</sup> by Supervisor Goeglein to approve the permit for Bug Tussel upon review of the plans. ***MOTION CARRIED 3-0***

**VIII. Old Business:**

- A. Discussion & possible action on hiring a new Building Inspector:** Thomas Marks and John Moosreiner from Wisconsin Inspection Agency was present and said that they started receiving calls from people on Monday that were referred by Greg Noll our former building inspector. Thomas explained that he's been doing this for 31 years, and he lives in Ixonia so he's only 10 minutes away so he is familiar with the area. They explained that they looked over Greg's permit list and prices and said they are going to be keeping things the same to keep it a smooth transition. They will send a contract for the Board to sign. Supervisor Kannard made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve their contract pending approval from Town Counsel that it's sufficient. ***MOTION CARRIED 3-0***

- IX. Other Non-Action Items:** Resident Karen Bava on Water Street had some questions about the recycling/transfer center. She emailed a letter before the meeting regarding talking with the DNR about allowing brush and limbs to once again, be brought to the transfer center to burn. Chairman Boos told her that the Town is considering purchasing a wood chipper in order to handle the brush/branches from Town residents again.

- X. Set next Town meeting:** The March meeting will be Wednesday, April 3<sup>rd</sup> (due to the election on Tuesday the 2<sup>nd</sup>) at 6:30pm

- XI. Adjourn:** Supervisor Goeglein made a motion and Supervisor Kannard 2<sup>nd</sup> at 7:12 pm ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk