

Town of Sullivan
Board Meeting Minutes
January 2, 2024 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular December meeting with an addition to section VIII, letter B that Supervisor Kannard abstained on the Wenzlick request since he was the surveyor. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

<u>Account Balances</u>	
(*021) General Acct	23,891.38
(*798) Tax Income Acct	142,295.05
(*315) Capital Expenditure	139,045.94
(*937) Park Fund	8,306.89
(*541) Tax Collections Acct	1,417,970.49
(*912) Cemetery Perpetual Care	26,989.57
Cemetery CD #367	9,222.35
Cemetery CD #567	15,628.36
Cemetery CD #759	10,038.14

- B. **Fire District Report:** No one was present to give a report.

- C. **Road Report:**

- 1) Denny said there were a few times when they had to come in and check roads for slippery areas. Sand/salt mixture was put down.
 - 2) Christmas decorations will be taken down this week. A few had to be updated and repaired, and Denny said we may want to look into replacing some next year. Dan The Tree Man donated his time and equipment to help put them up and take them down.
 - 3) Tree trimming was done on Bente, Hanson, Staude, Herr, Pioneer, and Hardscrabble roads. They will be circling back to those roads to clean up more.
 - 4) Highline project by WE Energies is currently happening around town. New utility poles, and tree trimming was being done.
 - 5) Fire number signs have been put up at all the Town cemeteries.

- D. **Clerk Correspondence**

- 1) A Thank You card was received from Mrs. Bradsit about the good job on roadside mowing and snow removal.
 - 2) Jefferson County Highway Department sent a statement that said we have \$12,702.79 left in the Road Construction fund.

- E. **Chairman Correspondence**

- 1) He is still trying to contact the President of Associated Appraisal regarding the re-evaluation we may have to do.

- F. **EMS Report:** Chief Brad Bowen was not present.

- G. **Planning Committee Report:** John Kannard said they did not have a meeting.

- H. **Cemetery:** Kent Hoffman said that he sold a lot at Hoffman Cemetery today.

- VI. **Hearing from Citizens:**

- A. None

VII. New Business:

- A. Discussion & possible action on contributing to the Jefferson County Clean Sweep Program for 2024:** Clerk Bauer said that the last time the Town contributed money towards this it was in 2015 and 2016. After some discussion, Supervisor Kannard made a motion and Supervisor Goeglein agreed to donate \$300 towards this program. A check will be cut in February.
MOTION CARRIED 3-0
- B. Discussion & possible action on hiring a new Building Inspector for the Town:** Clerk Bauer got a call from Greg Noll of MZIS and he stated that he is going to be stepping down and we will need to find a new inspector to take over. Chairman Boos contacted the Village and they said they are happy with the gentlemen that they use, however Barry doesn't know much about them. Supervisor Goeglein stated there's one on Rome OakHill Road that works for Waukesha County, but Supervisor Kannard stated that he wasn't interested in the job. He stated that we probably should write up an RFP and post it on our website. John will work on writing one up.
- C. Discussion regarding boundary issues with Crowder Cemetery (St. Luke's):** Supervisor Kannard did a survey and worked with Dale Tietz from St. Luke's. They determined that there is a small section that overlaps, and so a Quick Claim Deed needs to be done. Sexton Kent Hoffman said he will go out with Supervisor Kannard and map out the area. It will be brought to the February meeting.

VIII. Old Business: NONE

IX. Other Non-Action Items: NONE

X. Set next Town meeting: The January meeting will be Tuesday February 6th at 6:30pm

XI. Adjourn: Supervisor Goeglein made a motion and Supervisor Kannard 2nd at 7:07pm ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk