

Town of Sullivan
Board Meeting Minutes
October 3, 2023 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular September meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was then made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

<u>Account Balances</u>	
(*021) General Acct	59,786.14
(*798) Tax Income Acct	267,210.70
(*315) Capital Expenditure	138,976.63
(*937) Park Fund	8,305.85
(*541) Tax Collections Acct	731.82
(*912) Cemetery Perpetual Care	26,012.90
(*664) Cemetery Lot Sales	0.00
Cemetery CD #023	0.00
Cemetery CD #823	9,224.31
Cemetery CD #567	15,508.36
Cemetery CD #759	9,961.06

- B. **Fire District Report:** No one was present to give a report

- C. **Road Report:**

- 1) Denny said that they have started to do some Fall patching of the roads. They have a decent supply of material to do quite a bit.
 - 2) Andy has started the Fall roadside mowing and as crops come off, he is getting everything cut back along the roads to avoid drifting when it snows. Supervisor Boos commented that he feels the roadside mowing has been done very well, and wants to make sure that the intersections are cut way back to allow clear view.
 - 3) The commercial trucks have gone in for the DOT inspections. The newest truck has an issue with oil pan that they will keep an eye on.
 - 4) The end of the parking lot by Liberty Street was paved and they did a good job to make sure water doesn't pool up like it has in the past. The parking lot was also striped/painted and we were able to lay out a couple more spaces.
 - 5) The area down by the Fire Station will get paved in the next couple weeks by the County.
 - 6) Sealcoating was done on Indian Point Road with a finer emulsion to make it better for bikes and skateboards, etc. Denny drove the road after it rained and he wasn't impressed with how it held up. He feels like the 3/8 inch chip would be better in the future.

- D. **Clerk Correspondence**

- 1) We received a Thank You card from Dean Thom's family for the flowers the Town bought for his funeral. The Town also had a tree planted in his memory and will be updated when it's planted.
 - 2) A comment card was received from Scott Construction and it was given to Denny to fill out.
 - 3) The building across from the Bowling Alley (Ted Krauss') is for sale, and someone inquired about what % of the building can be commercial and what % can be residential. Chairman Boos said we could look into it to get an answer or a direction they can go.

E. Chairman Correspondence

1) There were inquiries over the last few days about whether there is a boat storage facility on Indian Point Road. Bill Flood from Indian Pt was there and said he doesn't know much about it, but he believes there is a significant number of boats.

F. EMS Report: Chief Brad Bowen gave his report to the Board. He said that Waukesha County has just gone through a complete renumbering of their system and everyone is navigating it well. In a couple week span, there have been several accidents and some loss involving firefighters and their families in our area. He is asking for extra prayers from the Community. Supervisor Goeglein asked about the large increase in their budget for next year. Chief Bowen stated that payroll is up a great deal with more full-time people and the required increase in apprentice pay. Supervisor Goeglein mentioned that if the budget is more than a 4% increase, the municipalities need to adopt the new budget because the increase will be 25%

G. Planning Committee Report: John Kannard said they did have a meeting and there are several items on the agenda as New Business.

H. Cemetery: Kent Hoffman said they are cleaning up cemeteries and headstones. Supervisor Goeglein asked Denny if they're going to put some topsoil along the newly paved road in Riverview Cemetery.

I.

VI. Hearing from Citizens

A. Bill Tarman-Ramcheck from Circle Drive: He asked if there is any news on the culvert and Supervisor Boos said he talked to the DNR and they stated that the process would be lengthy and expensive. They also said that the way the water flows now, the culvert in that area is not really necessary. Bill said he got more information Shelly Nelson from the DNR and Patricia Cicero from the County Land & Water. He agreed to call Supervisor Boos at a later time to talk to him about what he found out.

B. RaeAnn Scherr from Meyer Court: She asked if there was an election in November-there is not. Also, she asked about having a set time posted for in-person absentee voting. Clerk Bauer stated that if there was a certain day/time for voting, there may be no one that shows up and then she's wasting the day. She mentioned that she is very accommodating when scheduling people as she lives less than a mile from the Office and will come up when it's convenient for the voters. She also asked about dumping at the Transfer site. She said she's seen people putting stuff in there that shouldn't be. Denny said he has ordered new signs and hopefully that will make it more clear on what is not allowed. Chairman Boos said if this continues, then no one will have a key, and it will be available only set hours. We will have to revisit again.

C. Steven Ott from Meadow Lane: He said there is a spot at the end of his road where busses and plow trucks turn around and it gets very messy and he was just wondering if Denny could get some material to put there to smooth it out. Denny said he would look into it.

VII. New Business:

A. Discussion & possible approval of rezone request from William & Laura Flood at N4579 Indian Point Road: Supervisor Kannard said the Planning Committee discussed this and they needed to revise it. The revision was made and they recommended approval. After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve. **MOTION CARRIED 3-0**

B. Discussion & possible approval of rezone request from Robert & Dorothy Novak at W604 Rome Oak Hill Road: This was discussed at the Planning Committee meeting and they recommended approval. Since Supervisor Kannard was the surveyor, he abstained from voting. After discussion, Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the rezone request. **MOTION CARRIED 2-0**

C. Discussion & possible approval of rezone request from Daniel & Gwynn Novak at W660 Rome Oak Hill Road: This was also discussed at the Planning Committee meeting and they recommended approval. Since Supervisor Kannard was the surveyor, he abstained from voting. After discussion, Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the rezone request. **MOTION CARRIED 2-0**

D. Discussion & possible action on choosing a company for the Staude Road bridge repair: Brian Udovich from Jefferson County Hwy Dept gave his recommendations to the Board since he has worked with several of the engineering firms that submitted proposals. After discussion, Supervisor Goeglein made a motion to go with Ayres first, SEH second, and SRF third. Supervisor Kannard 2nd the motion. **MOTION CARRIED 3-0**

- E. Discussion & possible action on replacement of the roof on the concession stand at the Rome Raiders baseball park:** Kent Hoffman stated that they got several bids for this and the lowest one was approximately \$5000. After discussion, Supervisor Goeglein made a motion to add \$5000 to the budget for roof repairs for the concession stand. Supervisor Kannard 2nd the motion. ***MOTION CARRIED 3-0***
- F. Discussion & possible approval of sharing the cost of upgrading the well at the Rome Fire House:** Supervisor Goeglein stated that they can fill a truck at 10 gallons per minute. Chief Flood from the Village said theirs is about 70 gallons per minute. They got a quote from D & D Well and Pump and he proposed to put in a 5HP motor, a new control box, and all hardware for \$14,636.76. The Fire Department already has \$5500 from donations from the Jordan Vogel fund. The Fire District is willing to put \$5000 towards the cost, and they're asking the Town to contribute \$5000 as well. After discussion about including this in next years budget, Supervisor Kannard made a motion and Chairman Boos 2nd the motion to contribute \$5000 towards the upgrade of the well at the Fire Station. ***MOTION CARRIED 3-0***
- G. Discussion & possible adoption of Recycling Compliance Assurance Plan for the DNR:** Clerk Bauer, Chairman Boos, and Denny had a conference call with someone from the DNR stating that we needed to come up with a CAP when dealing with residents who don't follow the recycling guidelines. Clerk Bauer drew up the plan and presented to the Board. Supervisor Goeglein made a motion and Supervisor Kannard 2nd to adopt the plan. ***MOTION CARRIED 3-0***
- H. Set 2024 Budget discussion workshops:** After discussion, it was decided that the first Budget workshop will be Wednesday, October 11 at 6pm.

VIII. Old Business

- A. Approval of Resolution #8-23 to vacate part of South Street:** The Board members inspected the proposed vacating, the matter was brought up at a Public Hearing and once the Resolution is passed, it needs to go to the Register of Deeds to record. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve Resolution #8-23. ***MOTION CARRIED 3-0***
- B. Update from DNR regarding the Town's ability to burn brush:** Supervisor Goegelin had spoken to the DNR and the only way the Town would be able to burn brush is to file for a Solid Waste woodburning permit for \$550 initially and then \$165 annually. Also, every resident within a ¼ mile would have to sign off on allowing burning at the Town Recycling Center.

IX. Other Non-Action Items: Supervisor Kannard had a sample of a possible permit to construct, maintain, or repair utilities in the Town. After discussion, it was decided to wait until the County adopts their Comprehensive Plan and then we will re-visit approving it. Chairman Boos asked to have another month to look this over and it can be discussed at the next meeting.

X. Set next Town meeting: The November meeting will be Tuesday November 7th at 6:30pm

XI. Adjourn: Chairman Boos made a motion to adjourn the meeting with Supervisor Goeglein 2nd at 7:53pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk