

**Town of Sullivan Sanitary District No. 1**  
**November Regular Meeting Minutes**  
**Monday November 13, 2023 at 5:00pm**

- I. **Call to order:** Chairman Paul Goeglein called the meeting to order at 5:00 pm
- II. **Roll Call:** Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner, and Clerk Bauer were all present. Ron Auerbach was absent.
- III. **Verification of Proper Notice:** Clerk Bauer said the agenda was posted on the board outside the Town Hall, and the Town of Sullivan website.
- IV. **Approval of minutes:** Wayne made a motion and Paul 2<sup>nd</sup> to approve the minutes from the regular October meeting. **MOTION CARRIED 2-0**
- V. **Financial Report:** Clerk Dawn Bauer had the Financial Report along with a list of bills to pay to present to the Commissioners. Paul made a motion and Wayne 2<sup>nd</sup> to approve the report and the payment of the bills **MOTION CARRIED 2-0**
- VI. **Clerk Correspondence:** Clerk Bauer said we need to set a meeting to figure the Mill Rate and to create the 2024 proposed budget. An email was sent to Nate about the budget, and operator, Mike Lewis stated that Nate is not working for the District as much as before. Clerk Bauer said she will wait to hear from him. As for the Mill Rate, a special meeting will be set to approve it based on the equalized value.
- VII. **Chairman Correspondence:** Chairman Goeglein stated that he has heard from a resident that has a total of 110 acres in town that would be interested in land-applying sludge from the plant. The resident has talked with the DNR and Ben from Town & Country to see what needs to be done.
- VIII. **Town & Country Engineering Report:** Ben was not present
- IX. **Operators Report:** Mike was present and gave updates on the plant. He said the lift stations received their annual cleaning from Jefferson. He has the request into the company that will be doing the sewer lining. They need some more information so Mike is gathering that from the Expediters. He feels that the most urgent lining that needs to be done will be about \$7000. That will do about 80% of the entire collection system. There is some leftover Grant money from USDA and that will go towards a maintenance management software system. The other thing was a GIS mapping for the collection system. They also are looking into a transfer pump in case we lose power. He said the treatment is going very well at the plant. He stated that there were some alarms that went off from the Campground and that they are getting a lot of grease from them.
- X. **New Business:**
  - a. **Approval of Pay Request #31:** After discussion, Wayne made a motion and Paul 2<sup>nd</sup> to approve pay request #31. **MOTION CARRIED 2-0**
- XI. **Old Business:** Mike asked what was being done with the manhole cover and Chairman Goeglein said he heard from CD Smith that they were going to come and do repairs by cutting out a square and concreting around it. Some of the leftover grant money will be used for that.
- XII. The next meeting will be Monday December 11, 2023 at 5:00pm
- XIII. Paul made a motion with Wayne 2<sup>nd</sup> to adjourn the meeting at 5:37 pm. **MOTION CARRIED 2-0**

Respectfully submitted, Dawn Bauer, Clerk