

Town of Sullivan
Board Meeting Minutes
September 5, 2023 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular August meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members and Supervisor Kannard asked that the bill for the work that was done down at the Fire Station be held until clarification is given in regards to the weight that the drain cover can hold. A motion was then made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

(*021) General Acct	44,224.11
(*798) Tax Income Acct	417,164.14
(*315) Capital Expenditure	138,949.98
(*937) Park Fund	8,305.45
(*541) Tax Collections Acct	731.81
(*912) Cemetery Perpetual Care	25,462.90
(*664) Cemetery Lot Sales	0.00
Cemetery CD #023	0.00
Cemetery CD #823	9,147.53
Cemetery CD #567	15,508.36
Cemetery CD #759	9,961.06

B. Fire District Report: No one was present to give a report

C. Road Report:

- 1) Denny asked the Board if they wanted him to do any more regarding the Circle Drive Culvert. Supervisor Kannard said it was under Old Business to discuss.
- 2) Denny said that there was an ongoing issue with removing stumps at the Mill and he wrote a letter to the DNR stating where they are in regards to moving forward. Chairman Boos said Randy sent an email saying they are continuing to move forward with the DNR regarding that.
- 3) Denny has been in touch with Brian Udovich from the County Hwy Dept about replacing the Staude Road bridge. Brian has helped Clerk Bauer fill out paperwork and contact Engineering Firms to bid it for 2026.
- 4) Regarding the grate at the Fire Station; it will be included in the asphalt paving that Jefferson County Hwy Dept will be doing. It is ordered from Neenah Foundry, is about \$2900 and is rated for 32,000 lbs. per wheel. They won't be able to start until the 1st week of October.

D. Clerk Correspondence: NONE

E. Chairman Correspondence

- 1) There were complaints that since the paving on Indian Point Road, there is a lot of gravel on the road and residents felt it should be taken care of by the Town. Chairman Boos said Denny cleaned it up with the skid steer and the broom.

F. EMS Report: Chief Brad Bowen gave his report to the Board. He said that since Hwy 18 bridge will be closed, they have adjusted some of their routes to get around that.

G. Planning Committee Report: John Kannard said they did have a meeting and the items are on the agenda as New Business.

H. Cemetery: Kent Hoffman said they will start to clean more of the headstones. He also said the driveway that was done at Riverview looks really good. He mentioned there is a few trees that need to be trimmed

VI. Hearing from Citizens: NONE

VII. New Business:

- A. Discussion & possible approval of Zoning Amendment to allow some A-3 lots to be redivided:** Supervisor Kannard said the Planning Committee discussed this and they recommend approval. After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve. ***MOTION CARRIED 3-0***

VIII. Old Business

- A. Discussion about project at the Fire Station:** Denny covered this in his Road Report. Supervisor Kannard suggested that we give the original pond skimmer grate back to Leibsle and deduct the amount of the new one since that one meets the requirements we had given originally. Clerk Bauer will cut a new check.
- B. Discussion about Circle Drive culvert:** There was no new information to discuss
- C. Update from DNR regarding burning brush at Town Shop:** Supervisor Goeglein said he hasn't yet heard back from the DNR on this issue. It will be on October's agenda to discuss
- D. Quotes for trimming/removing trees:** Denny got quotes; Dan The Tree Man was \$300 per hour, Beaver Tree Service was \$345 per hour, and NW Services was \$350 per hour. They decided to go with Dan to do only those trees that are unsafe.

IX. Other Non-Action Items: NONE

X. Set next Town meeting: The October meeting will be Tuesday October 3rd at 6:30pm

XI. Adjourn: Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Kannard 2nd at 7:14pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk