

**Town of Sullivan**  
**Board Meeting Minutes**  
**August 7, 2023 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Supervisor Paul Goeglein.
- II. **Roll Call:** Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present. Chairman Barry Boos was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Kannard and 2<sup>nd</sup> by Supervisor Goeglein to approve minutes from the Regular June meeting. **MOTION CARRIED 2-0**
- V. **Guest Speaker:** Deputy Friley from the Jefferson County Sheriff's Department stopped in to see if any residents had any complaints or anything that they would like to have their department check into. No one had anything to report at this time.
- VI. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members and Supervisor Kannard asked that the bill for the work that was done down at the Fire Station be held until clarification is given in regards to the weight that the drain cover can hold. A motion was then made by Supervisor Kannard and 2<sup>nd</sup> by Supervisor Goeglein to approve the report and payment of the bills except the one to Leibsl. **MOTION CARRIED 2-0**

Account Balances

(*021) General Acct	54,098.64
(*798) Tax Income Acct	280,851.35
(*315) Capital Expenditure	138,928.66
(*937) Park Fund	8,305.13
(*541) Tax Collections Acct	731.80
(*912) Cemetery Perpetual Care	1,394.36
(*664) Cemetery Lot Sales	7,849.97
Cemetery CD #567	15,389.28
Cemetery CD #759	9,884.57
Cemetery CD #023	16,089.97
Cemetery CD #823	9,147.53

- B. **Fire District Report:** No one was present to give a report

- C. **Road Report:**

- 1) Denny said there were a lot of trees down in the wind storm that he and Andy cleaned up. There are a few taller trees that Denny does not feel comfortable taking down with the equipment we have.
      - 2) Woodchucks have been wrecking the side of Northey Road so he has had to patch several times.
      - 3) Trees were trimmed at Riverview Cemetery. The road was moved and will be paved by Scott Construction.
      - 4) Denny will work on getting man hours, equipment hours, costs etc. for the storm damage clean up. Supervisor Goeglein said that Donna from the County said we may be able to get reimbursed from FEMA for those costs.
      - 5) Denny is going to work with Brian from the County to see if we can get some grant money to fix the bridge on Staude Road. It will be inspected soon.

- D. **Clerk Correspondence:**

- 1) Clerk Bauer received a Memo of Understanding from the Land Information Office. There is a new Tax/Dog License program that will be used. There is a cost of \$500 and they will have training coming up. The MOU needs to be signed so that they know everyone will be using the new system. Supervisor Goeglein made a motion and Supervisor Kannard 2<sup>nd</sup> to approve/sign the Memo of Understanding for the new tax/dog licensing program. **MOTION CARRIED 2-0**

- 2) Charter sent a notice that they will be installing underground fiber optics on Markert, Rome, and Staude Roads starting in August. Since we currently do not have any policy/fees/permits, Supervisor Kannard said he would respond to them, so Clerk Bauer will forward the email to him.
- 3) A notice of Non-Compliance copy was received regarding Pat Wallace on Hwy 18 stating there was unauthorized fill in a wetlands area.
- 4) And email was received from Thompson Legal, stating that Danielle Thompson will be taking another job and ending her practice as of the end of September. The email states that she has recommendations for another legal team if we need them.

**E. Chairman Correspondence: NONE**

**F. EMS Report:** Chief Brad Bowen was not present to give a report.

**G. Planning Committee Report:** John Kannard said they did have a meeting and the items are on the agenda as New Business.

**H. Cemetery:** Kent Hoffman said that he would like to update the procedure/record-keeping for deeds. There is not a lot of old records to be found.

**VII. Hearing from Citizens: NONE**

**VIII. New Business:**

**A. Discussion & possible approval of Conditional Use amendment for Andy Bauer at W2193 Staude Rd:** After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the amended Conditional Use permit for a new poll shed to be built. **MOTION CARRIED 2-0**

**B. Discussion & possible action of Salt Shed Roof Repairs:** Denny got a few quotes, however after discussion, the Supervisors decided to table this until Chairman Boos can see them as well.

**C. Discussion & possible action on paving by Fire Station, and Town/Church parking lot:** Clerk Bauer put together a spreadsheet according to the quotes that Denny got comparing them to see which one they will go with. Supervisor Kannard had some reservations about paving at the Fire Station because of the weight that the drain cover holds. The Supervisors decided to table this until Chairman Boos can be in on the discussion and they get the drain cover issue taken care of.

**D. Discussion & possible action on hiring someone to take down taller trees along roadsides:** Denny said he is not comfortable going up that high to cut trees down. He will get quotes on trimming/taking down the trees and let the Board know what they are.

**E. Discussion & possible action on a chipper for the skid steer:** This item was put on the agenda by Chairman Boos and will be tabled until next meeting.

**F. Introduction of Resolution #8-23 to Vacate part of South Street:** After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2<sup>nd</sup> to accept the Introduction of the Resolution. There will be a Public Hearing to discuss this and it will be voted on at the following Town Board meeting.

**G. Discussion regarding change in recycling pickup days:** GFL sent a flyer to all residents stating that the recycling pickup days would be changing. The flyer looked like “junk mail” so a lot of residents said they never got it. The map on the flyer was very small and not very clear. ½ of the Town will have their recycling picked up one Thursday, and the other ½ will be picked up the following Thursday. Chairman Boos said he was going to contact someone at GFL to express his concerns.

**IX. Old Business**

**A. Discussion & possible action on replacing culvert on Circle Drive:** Denny stated that no one besides the County would give a quote on replacing this culvert. The County gave a quote of \$169,000 to repair it. The Supervisors decided to table this and get some more quotes for repairs. Supervisor Goeglein made a motion and Supervisor Kannard 2<sup>nd</sup> to use the money we have with the County, to do the culvert on Rome OakHill Road. Denny will contact the county to get that project going. **MOTION CARRIED 2-0**

**X. Other Non-Action Items: NONE**

**XI. Set next Town meeting:** The September meeting will be Tuesday September 5<sup>th</sup> at 6:30pm

**XII. Adjourn:** Supervisor Kannard made a motion to adjourn the meeting with Supervisor Goeglein 2<sup>nd</sup> at 7:37pm  
**MOTION CARRIED 2-0**