

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday April 10 2023 at 5:00pm

- I. **Call to order:** Chairman Paul Goeglein called the meeting to order at 5:00 pm
- II. **Roll Call:** Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner Ron Auerbach, and Clerk Bauer were all present.
- III. **Verification of Proper Notice:** Clerk Bauer said the agenda was posted on the board outside the Town Hall, and the Town of Sullivan website.
- IV. **Approval of minutes:** Ron made a motion and Wayne 2nd to approve the minutes from the regular January meeting. **MOTION CARRIED 3-0**
- V. **Financial Report:** Clerk Dawn Bauer had the Financial Report along with a list of bills to pay to present to the Commissioners. Ron made a motion and Wayne 2nd to approve the report and the payment of the bills **MOTION CARRIED 3-0**
- VI. **Clerk Correspondence:** N/A
- VII. **Chairman Correspondence:** N/A
- VIII. **Town & Country Engineering Report:** Ben was present.
- IX. **Operators Report:** Nate was not present but was called and put on speaker to discuss non-compliant letter that was received from the DNR.
 - a. He explained that when he moved to his new job, he was temporarily locked out of the system, and therefore was not able to upload his monthly reports. Once the DNR got him logged back in, he talked with them and told them he would write up a summary explaining why the reports were not uploaded.
 - b. He confirmed that the District is still responsible for paying WE Energies for the lift stations at Autumns Rest and Pickets. The rest of the WE Energies bills will go to the Joint Commission to pay.
 - c. Nate stated that the District and the Joint Commission need to do a satellite and Nate will contact the DNR to set that up.
 - d. Ben mentioned to Nate that he needed to contact the DNR and change the contact information for permits from Dawn and Paul from the District, to Randy & Heather from the Joint Commission.
- X. **New Business:**
 - a. **Approval of Pay Request #24:** After looking at the pay request information, and discussion, Ron made a motion and Paul 2nd to pay the Commission for Pay Request #24. **MOTION CARRIED 3-0.**
 - b. **Discussion & possible approval of Change Order #2 for the Sullivan Joint Wastewater Treatment Plant:** Ben explained that this change order is cleaning up some loose ends after the last 18 months of work. The total is \$58,605 and they are running it through now because the project is almost complete.

XI. **Old Business:**

- a. **Discussion about Campground lift station improvements:** Tom from the campground asked Nate for an additional contact at Next Electric because he cannot get ahold of anyone to discuss the issues they are having with the electricity at the lift station. Ben said they will be finishing up at the new plant and therefore the campground will be disconnected from the District's panel. Ben and Nate told Tom that they were under the impression that the campground was exploring other options. There was some confusion about the cost that Next Electric would charge the campground to make the panel compliant. There was also confusion regarding who's lock was put on the panel, and whose responsibility it is to pay for the upgrade of the panel. Ben told Tom he will come down to the campground after the meeting to look at the panel and figure out what needs to be done.

XII. The next meeting will be Monday, May 8th 2023 at 5:00pm

XIII. Paul made a motion with Wayne 2nd to adjourn the meeting at 5:45 pm. ***MOTION CARRIED 3-0***

Respectfully submitted, Dawn Bauer, Clerk