

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday February 20, 2023 at 5:00pm

- I. **Call to order:** Chairman Paul Goeglein called the meeting to order at 5:00 pm
- II. **Roll Call:** Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner Ron Auerbach, and Clerk Bauer were all present. Operator Nate Tillis was present via speaker phone call.
- III. **Verification of Proper Notice:** Clerk Bauer said the agenda was posted on the board outside the Town Hall, and the Town of Sullivan website.
- IV. **Approval of minutes:** Ron made a motion and Wayne 2nd to approve the minutes from the regular January meeting. **MOTION CARRIED 3-0**
- V. **Financial Report:** Clerk Dawn Bauer had the Financial Report along with a list of bills to pay to present to the Commissioners. Ron made a motion and Wayne 2nd to approve the report and the payment of the bills **MOTION CARRIED 3-0**
- VI. **Clerk Correspondence:**
 - a. Clerk Bauer went online with WE Energies and switched the billing address over to the Joint Commission per Nate.
 - b. We got the annual insurance renewal from The Horton group. I talked to Nate, and as far as the District goes, we would only need coverage for the lift stations. The plant will now be insured by the Joint Commission. I will update the questionnaire and return to them.
- VII. **Chairman Correspondence:**
 - a. Chairman Goeglein had a few emails about Campground lift station and will be talked about in New Business.
- VIII. **Town & Country Engineering Report:** Ben was not present to give a report.
- IX. **Operators Report:**
 - a. Nate explained that the new plant was online, however there was a blockage from the Village, so they took it offline to fix the problem.
- X. **New Business:**
 - a. **Approval of Pay Request #22:** After looking at the pay request information, and discussion, Wayne made a motion and Ron 2nd to pay the Commission for Pay Request #22. **MOTION CARRIED 3-0.**
 - b. **Discussion & possible approval of Resolution to withdraw from the WI Public Employer's Group Life Insurance program:** This was set up years ago when Mike was a full time employee and had insurance. They are changing things around so we need to have a resolution to withdraw from the program. After discussion, Ron made a motion and Wayne 2nd to approve the resolution. **MOTION CARRIED 3-0**
 - c. **Discussion regarding Campground electrical service:** Tom & Heather from the Campground were present and wanted to talk with Nate about the electrical service for the lift station. Nate said that in the construction project, they had to upgrade the lift station panels for electrical & communications. The lift station on the Campground property, which the District owns, needs to have a disconnect installed from the Utilities new panel to the lift station. This is expensive and they are trying to explore other options. Tom said he talked to WE Energies and when the design was first created, the disconnect should have been part of the plans. Tom also talked to Next Electric, and they will be coming out to look at all his options.

XI. **Old Business:**

- a. **Discussion & Possible action for new Prairie Ridge residents with past due bills:** Clerk Bauer sent invoices to the two residents who moved into Prairie Ridge in 2022 and were unaware that they had to pay quarterly sewer bills. The Tucker's paid their bill in full. The Zahora's wanted to know if they could make payments. The Commissioners discussed it and decided that there would be no late fees, and that they could either make extra payments each quarter of 2023, or just pay in full by the end of 2023. Clerk Bauer will discuss with them and see what they want to do. Paul made a motion and Ron 2nd. **MOTION CARRIED 3-0**

XII. The next meeting will be Monday, March 13, 2023 at 5:00pm

XIII. Paul made a motion with Ron 2nd to adjourn the meeting at 5:48 pm. **MOTION CARRIED 3-0**

Respectfully submitted, Dawn Bauer, Clerk