

**Town of Sullivan**  
**Board Meeting Minutes**  
**April 13, 2021 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Supervisor Barry Boos, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board at the Town Hall and on the Town's Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Boos and 2<sup>nd</sup> by Supervisor Goeglein to approve minutes from the Regular March meeting. *MOTION CARRIED 3-0*
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Boos and 2<sup>nd</sup> by supervisor Goeglein to approve the report and the payment of the bills. *MOTION CARRIED 3-0*

Account Balances

General Acct	123,173.75
Money Market Acct	239,222.25
Capital Expenditure	152,864.28
Summer Hill Park Fund	7897.48
Tax Acct – Checking	29,743.55
Cemetery Perpetual Care Savings	7,705.58
Cemetery Savings	6,923.61
Cemetery Perpetual Care CD	9,810.05
Cemetery Savings Premier	9,061.05
Cemetery Savings CD Associated	15,908.07
Cemetery Saving CD Plot Sales	15,265.43

- B. **Fire District Report:** Chief Paul Goeglein stated there were 23 calls as of today. They finalized the radio quotes. He said the Town of Hebron was willing to put in their share to pay for all of the radios at once so they get the 42% discount. There are 16 firefighters training for the Ice Rescue. There were several mutual aid calls for grass fires.
    - C. **Road Report:** Denny said the cemeteries have been sprayed and some topsoil spread and seeded down on some areas. They are working on getting the ball park ready for their opener in May. The water has been run and inspected. The next big project will be filling potholes. He is working on getting quotes on painting the building and the salt shed. Supervisor Goeglein mentioned that carp fishing will be starting soon and to watch the banks to make sure people aren't dumping fish there. Denny said he has signs put up, but will keep an eye on it. Chairman Buth asked how much overtime/comp time was accumulated during plowing time. Clerk Bauer will get something put together to give to the board.
    - D. **Clerk Correspondence:**

- 1. A public records request was received by a company called Locallabs. They were looking for copies of ALL the absentee ballot request forms and Photo ID's from the November election. There were about 670 absentee ballots sent out for the November election. After talking with other clerks, they said this is a legitimate request, however we are able to request pre-payment for time spent and copies made before filling this request. An email was sent requesting pre-payment.

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2. The Bayview cycle club talked to Denny and Clerk Bauer about their annual ride that usually starts at the Rome Pond parking lot. This year it's Saturday, May 15 and because of the sewer project they were wondering if they could start/finish in our parking lot. There will only be about 15 cars. After discussion with the Board, they found no objections with it. Clerk Bauer will call them back and let them know it's ok.

**E. Chairman Correspondence:**

1. Scott said he got a request from the Sheriff's Department regarding the 911 mutual aid and Chairman Buth said he signed the agreement and sent it back to them.

**F. EMS Report:** Chief Brad Bowen was not present to give a report.

**G. Planning Committee Report:** John Kannard said Planning Committee did not have a meeting in March but will have one in April.

**H. Cemetery:** Sexton Kent Hoffman was not present.

**VI. New Business**

- A. **Request & possible approval from Historical Society:** Dale Tietz who represented the Historical Society said they will be having a Memorial Day program in the gym and wondered if the Town would be willing to donate \$250 as they have in the past. Supervisor Goeglein made a motion and Supervisor Boos 2<sup>nd</sup> to cut a check for them. *MOTION CARRIED 3-0*
- B. **Discuss Annual Financial Report for 2020:** Chairman Buth wanted to go over the Financial Report from Johnson & Block before the Annual Meeting next week. It shows we were about \$14,000 over budget which comes to about 1 ½ %. Most of that was in the highway department. Our total Fund Balance starting in 2020 was \$230,140 and at the end of 2020 was \$345,771. The majority of that was because of the sale of some Town property and assets. We have added \$115,000 to our Fund Balance which comes to about 38% which is rather high. We budgeted \$40,000 to purchase Fire radios, and another \$40,000 to do the addition to the Town shop. Chairman Buth stated that if we got the taxpayers to approve an amended budget then we wouldn't have to borrow money and could use more of the Fund Balance for those purchases instead.

**VII. Old Business**

- A. **Discussion regarding purchase of all radios for Rome Fire Department:** Chief Goeglein determined that they would need to purchase 24 radios. There would be 24 hand helds, 7 in the trucks, and 1 base radio. The total would be \$88,240. Our portion would be 80% or \$70,688. Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to recommend to the taxpayers at next week's Annual Meeting that we amend the budget and use the Fund Balance to purchase the radios instead of borrowing money. *MOTION CARRIED 3-0*

**VIII. Hearing from Citizens: NONE**

**IX. Other Non-Action Items:** Chairman Buth reminded of the Road Inspection this Friday, April 16<sup>th</sup> at 9am.

**X. Set next Town meeting:** The May meeting will be held on Tuesday, May 4<sup>th</sup> 6:30pm.

**XI. Adjourn:** Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Boos 2<sup>nd</sup> at 6:56pm  
*MOTION CARRIED 3-0*

Respectfully Submitted, Dawn Lynn, Clerk