

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday, April 12, 2021, 5:00pm

- I. Chairman Paul Goeglein called the meeting to order at 5:00pm
- II. Attendance: Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner Ron Auerbach, clerk Dawn Bauer, and Plant Operator Nate Tillis, were all present.
- III. Approval of minutes: Wayne made a motion and Ron 2nd to approve the meeting minutes from the regular March 2021 meeting **MOTION CARRIED 3-0**
- IV. Financial Report: Clerk Dawn Lynn presented the Financial Report along with a list of bills to pay. Wayne made a motion and Ron 2nd to approve the report and the payment of the bills. **MOTION CARRIED 3-0**
- V. Clerk Correspondence
 - a. There was a packet that Quarles & Brady sent and there was a document stating they will represent the District for the closing of the Interim Financing Loan. Chairman Paul Goeglein signed the document and it will be sent back. There was one questionnaire that clerk Bauer was unable to fill out, so it will be forwarded to Lawrie at Boardman Clark to help.
 - b. The DNR sent a report and wanted to confirm it was accurate. The report was given to Nate, and he will discuss it further in his report.
- VI. Chairman Correspondence
 - a. A few phone calls were received by Chairman Goeglein regarding the “Road Closed” signs around town. Some of the signs have been taken down/damaged. He tried to explain to the residents that the roads are open to the local businesses and that signs are NOT to be tampered with.
- VII. Town & Country
 - a. Ben was not present to give a report.
- VIII. Operators Report
 - a. Nate
 - i. He stated that there was a change order submitted which would be in our favor for about \$10,000. Instead of running a copper line, they will run a plastic one. Nate agreed this was the better way to go. Another change order concerning the type of material for the air leak valves.
 - ii. Nate attended a coordination meeting with the mechanical contractor. They discussed staging, and came up with a schedule for moving some of the topsoil.
 - iii. He will be working on the annual report for the DNR, and continue to complete the discharge permit process.
 - iv. Disinfection is coming up, so the chemicals have been ordered.
 - v. Spectrum is going to come soon to hook up the plant for internet because the construction workers need a job trailer and need to have electricity and internet in there.

- b. Mike:
 - i. A dumpster was delivered so they could remove the last bit of sludge before construction started.
 - ii. All the old chemical barrels have been scheduled to be picked up.
 - iii. The shed is being cleaned out to make way for new equipment that will be stored in there.
- IX. New Business: **Discussion & possible approval of Resolution Authorizing the issuance and sale of a \$2,472,000 Sewerage System Revenue Bond Anticipation Note.** Paperwork was received from Quarles & Brady explaining the process and what will all be done. Ron made a motion and Wayne 2nd to approve the Resolution. ***MOTION CARRIED 3-0***
- X. Old Business: Tom & Heather Jurasinski from the Campground were present. They explained to the Commission that they are trying to be proactive to help reduce the residual they are getting into their collection system. They also wanted to discuss the possibility of paying a portion of their quarterly invoice due to the fact that they were not able to increase their campground fees to their users before the quarterly sewer increase went into effect. They are proposing a stair step approach where they would pay a portion for 2021 and then a larger portion in 2022 and 2023. They will draft a letter to present to the Commission. Tom & Heather also are thinking about adding 50 campsites (10 per year for 5 years) and wanted to know if someone could give him help on estimating how much a project like that would be. Nate said that maybe Ben would be able to help and said he would talk to him.
- XI. Community Input: NONE
- XII. The next meeting will be Monday, April 10th at 5:00pm
- XIII. Ron made a motion with Paul 2nd to adjourn the meeting at 5:33pm. ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk