

# Town of Sullivan Sanitary District No. 1

## Meeting Minutes

Monday, January 10, 2022, 5:00pm

- I. Chairman Paul Goeglein called the meeting to order at 5:00pm
- II. Attendance: Chairman Paul Goeglein, Commissioner Wayne Boos, clerk Dawn Lynn, and Plant Operators Nate Tillis and Mike Lewis, were all present. Commissioner Ron Auerbach was absent.
- III. Approval of minutes: Paul made a motion and Wayne 2<sup>nd</sup> to approve the meeting minutes from the regular December 2021 meeting and the special meeting from December 20<sup>th</sup>. **MOTION CARRIED 2-0**
- IV. Financial Report: Clerk Dawn Lynn presented the Financial Report along with a list of bills to pay. Wayne made a motion and Paul 2<sup>nd</sup> to approve the report and the payment of the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence
  - a. Clerk Bauer brought up the discussion of late fees. By state statute, we are only allowed to charge 1%, however there are a lot of residents that purposely don't pay their bills all year, and allow it to be put on their property tax bill at the end of the year. Also, an easy way to print out invoices that include previous late fees, is difficult to find in Quickbooks. This will be tabled until more research can be done.
- VI. Chairman Correspondence: NONE
- VII. Town & Country: Ben was not present to give a report
- VIII. Operators Report
  - a. Nate: He had talked to Ben about the Campground, and they thought we shouldn't take any more action until they come to a meeting or show good faith in getting the letter of credit they need. The regular sludge sampling was sent to DNR. There was a special ammonia sampling they had to do. CD Smith said the plant construction should be completed in June of July of 2022.
  - b. Mike: He talked about their testing room and how it's not laid out the best for what they need to do. Also, he had a question about Lot 19 in Prairie Ridge, and wanted to know if we had a map of the sewer in there because all their paperwork is in storage and they can't get to it easily. He had a question about purchasing things for the plant-whether he should continue to use the credit card from the district. It was confirmed that until the plant goes on line, he should continue purchasing with the district credit card.
- IX. New Business: NONE
- X. Old Business: NONE
- XI. Community Input: NONE
- XII. The next meeting will be Monday, February 14<sup>th</sup> at 5:00pm
- XIII. Paul made a motion with Wayne 2<sup>nd</sup> to adjourn the meeting at 5:35pm. **MOTION CARRIED 2-0**