

Town of Sullivan
Board Meeting Minutes
April 12, 2022 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Supervisor Barry Boos, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Boos and 2nd by Supervisor Goeglein to approve minutes from the Regular March meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Goeglein and 2nd by Supervisor Boos to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

General Acct	102,423.23
Tax Income Acct	232,749.15
Capital Expenditure	178,715.85
Park Fund	8,300.23
Tax Collections Acct	43.82
Cemetery Perpetual Care	1,707.14
Cemetery Lot Sales	7,202.52
Cemetery CD #023	9,808.82
Cemetery CD #751	9,074.62
Cemetery CD #063	15,922.04
Cemetery CD #975	15,253.90

- B. **Fire District Report:** Supervisor Paul Goeglein stated there were 4 grass fires in the last month. They also had 2 car accidents and 2 EMS assists, 1 gas leak, and 1 electric pole fire. He said that the elections for the Fire Department will be held next week and he has decided not to run again for Chief due to personal reasons. One of the other Officers will step in and take over.
 - C. **Road Report:** Denny said they are cutting trees and brush on Lundt and Rome Oakhills roads. They will start patching potholes this month. There will be some repairs done to the International truck with the joystick issues. They continue to do sign and post repairs/replacements around town. They are going to be selling some used equipment/tools and upgrade to new ones. He is waiting to hear about the installation of the well pump at the Fire House. Brian Ley has more information. We are due to get the dam inspected this year, and he got a price from Jewell for \$1800, and he hasn't heard back from Ayers yet. As for the generator at the Fire House, he got a price for installation and hookup from Ready Electric, Current Electric, and 123 Electric. There was a complaint from a resident about ashes and paper blowing on to their property when the brush is burned at the Recycling Center. They will make sure to do it on less windy days in the future. Audrey from the food pantry said they have some leaking on their roof above the kitchen. Denny will look at it the next time it rains.
 - D. **Clerk Correspondence:** A confirmation was received from Allen from Associated Appraisal that the Open Book will be held on May 24th from 1-3 via ZOOM or conference call. The Board of Review is scheduled for June 9th from 2-4pm at the Town Hall.

Norm Stoner from the Historical Society asked for an annual donation to their Memorial Day activities. Supervisor Boos made a motion and Supervisor Goeglein 2nd to approve a \$250 donation. **MOTION CARRIED 3-0**

- E. Chairman Correspondence:** Chairman Buth got a letter from a County Official from Vilas County looking for Townships that want to pass a resolution requesting the State to modify the levy limits.

He heard from the Historical Society that they have some leaking from their roof and they printed pictures for the Board to look at. He asked Denny to get some prices on getting someone up there to re-caulk it, as we do not have money in the budget to replace it at this time.

- F. EMS Report:** Chief Brad Bowen was not present to give a report. Supervisor Boos had several people email him and asking if there is something financially going on with the EMS and said there had been talk of a wheel tax. Chairman Buth said he will reach out to Brad to get him to come to our next meeting to answer questions.
- G. Planning Committee Report:** John Kannard did not have a meeting this month, however there will be items in “New Business” to discuss.
- H. Cemetery:** Kent Hoffman stated that the 2nd week in May they will be doing some clean up at the cemeteries. He said if anyone wants to volunteer to help, they need to contact him. Chairman Buth also suggested it be put on the Town’s Facebook page.

VI. Hearing from Citizens: NONE

VII. New Business

- A. Discussion & possible approval of a request from Marianne Schultz to allow for a dog kennel at W691 County Road CI:** Marianne said she has 50 acres and would like to have 6 of her own and then an additional 5 or 6. She would like to turn her horse barn into a dog kennel instead. She asked her neighbors if they have any objections and they all said no. Treasurer Boos stated that she has always licensed her dogs. Supervisor Goeglein made a motion and Supervisor Boos 2nd to approve the Conditional Use Permit. **MOTION CARRIED 3-0**
- B. Discussion & possible approval of request from Craig Meech to create a 1 acre, A-3 zone at N3066 County Road E:** John said he was the surveyor and said it would be a farm consolidation. After discussion, Supervisor Boos made a motion and Supervisor Goeglein 2nd to approve the request. **MOTION CARRIED 3-0**
- C. Discussion about ADA Assessment for Sanitary District per the USDA for the Rural Development Grant:** Because the Sewer District office is located in the Town Hall building, they had to have an inspection done. It was determined that there are some signage that needs to be posted and also something stating that if anyone who is handicapped needs assistance, they can contact the Clerk to help since the Town Hall does not have regular business hours. Clerk Bauer will get with Denny to create and order those signs.
- D. Discussion & possible approval of Resolution to use ARPA funds to repair and/or replace sewer lines for the Sewer District:** Clerk Bauer is waiting to hear back from the Wisconsin Towns Association to see if there is a sample Resolution that can be used. Chairman Buth said once that is received, it should be brought to the May meeting for approval. Supervisor Goeglein made a motion to use the ARPA funds towards the sewer lines, and the Resolution will be voted on at the May meeting. Supervisor Boos 2nd the motion. **MOTION CARRIED 3-0**
- E. Discussion of proposal for generator at Rome Fire Department:** Denny has only received one quote and is still waiting on 2 more. Chairman Buth said no action will be taken tonight on this item
- F. Discussion of culvert purchase on Herr Road:** Chairman Buth explained that on Herr Rd there is a 48” diameter culvert that’s 100’ long and runs under the road connecting one ditch to another. The culvert is rusted out, and created a sinkhole on the side of the road. Denny will be meeting with Gallitz and Jaeckel to discuss prices to replace it.

- G. Discuss Road Inspection:** During the inspection yesterday, they looked at Traeder Lane, Rome Oakhill from Hardscrabble to E, and a few other roads. Payne & Dolan were contacted for a price for pulverizing and re-paving Rome Oakhill and they quoted \$300,000. He will contact Scott Construction to get quotes also.
- H. Discussion of Financial Report:** Chairman Buth will not be in town for the Annual Meeting next week, so he wanted to see if anyone had questions about the report. Our Fund balance as \$345,000 this year its \$215,000. We knew we were going to be using that to help pay for the Fire radios, and also put the addition on the shop. However, we used \$20,000 of fund balance for health insurance and salt that were over budget. There was an “unexpected” purchase of the white truck, however we were able to borrow the money to pay for it so it didn’t really affect the budget. There still is plenty of Fund Balance if there is an emergency.

VIII. Other Non-Action Items: NONE

IX. Set next Town meeting: The May meeting will be held on Tuesday, May 3rd at 6:30pm.

X. Adjourn: Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Boos 2nd at 7:04 pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk