

**Town of Sullivan**  
**Board Meeting Minutes**  
**May 4, 2021 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Supervisor Barry Boos, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board at the Town Hall and on the Town's Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** Chief Goeglein stated that April minutes had an error on the number of calls for the Fire Dept. It should say 23 not 43. A Motion was made by Supervisor Boos and 2<sup>nd</sup> by Supervisor Goeglein to approve minutes with changes from the Regular April meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Goeglein and 2<sup>nd</sup> by supervisor Boos to approve the report and the payment of the bills. **MOTION CARRIED 3-0**

<u>Account Balances</u>	
<i>General Acct</i>	74,291.42
<i>Money Market Acct</i>	239,245.84
<i>Capital Expenditure</i>	152,881.87
<i>Summer Hill Park Fund</i>	7898.07
<i>Tax Acct – Checking</i>	969.52
<i>Cemetery Perpetual Care Savings</i>	7,706.53
<i>Cemetery Savings</i>	6,924.46
<i>Cemetery Perpetual Care CD</i>	9,810.05
<i>Cemetery Savings Premier</i>	9,065.52
<i>Cemetery Savings CD Associated</i>	15,908.07
<i>Cemetery Saving CD Plot Sales</i>	15,265.43

- B. **Fire District Report:** Chief Paul Goeglein stated they had 1 new member join the Fire Dept and are waiting to see if he can get into training classes. They will apply for the 50/50 grant from the DNR. It will be used for hoses and nozzles. There were 4 calls-1 accident, 2 EMS calls, and 1 grass fire.
    - C. **Road Report:** Denny said tree trimming is being done. There was tuck-pointing on the building. The same company will block the vent holes in the gym, and also fix the chimney cap. Cemeteries are looking good, and trimming is at a minimum due to the grass retardant sprayed last year. Some top dressing was done and was seeded. A resident on Bradsit Lane contacted Supervisor Goeglein and said there is some buckthorn and large boulders in the road right of way. She will get rid of the boulders if the Town can take care of the buckthorn. Denny will make contact with the resident. Denny said that he emailed the DNR for an extension on getting the stumps down by the dam ground out. He gave the board 3 quotes for painting the Town Hall and the salt shed. Chairman Buth said that the salt shed can wait. The lowest quote was from Arrow Painting. Since this is within the budget for building maintenance, so Denny has the approval to award the business to Arrow who also is a local resident.
    - D. **Clerk Correspondence:**
      - 1. An email was received from the website from a resident who said that their neighbors' tree is hanging over on to his land and he wondered if he is able to trim it. John Kannard stated that the lot line runs horizontal, meaning that if the trees are hanging over, the resident IS allowed to trim them.
      - 2. At last months' meeting, Chairman Buth had asked Denny how much comp time he and Andy had accumulated during the plowing season. Clerk Bauer printed out a summary of their comp hours and gave it to the Board for review.

3. A FINAL notice was received regarding a shed that was converted into living quarters for Charles Couden at N4677 Highland Drive. He has until May 24<sup>th</sup> before this is turned over to the Jefferson County Corporation Counsel for enforcement action.

**E. Chairman Correspondence:**

1. Scott was asked about the next round of money that may be supplied to municipalities. The WI Towns Association will keep us informed about when this will come out, how much it will be, and what it can be used for.

**F. EMS Report:** Chief Brad Bowen was not present to give a report.

**G. Planning Committee Report:** John Kannard said Planning Committee had a meeting and there are 2 items to approve in New Business.

**H. Cemetery:** Sexton Kent Hoffman was not present.

**VI. New Business**

- A. **Appointment of Barry Boos to Planning Committee:** Supervisor Boos' term is up for the Planning Committee and he has agreed to serve for another term. Chairman Buth made a motion and Supervisor Goeglein 2<sup>nd</sup> to appoint him again for another term. Supervisor Boos abstained from voting. *MOTION CARRIED 2-0.*
- B. **Discussion & possible approval of rezone request by Michael Swenson at N4762 Indian Point Road:** After discussion, Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the rezone request. *MOTION CARRIED 3-0*
- C. **Discussion & possible approval of rezone request by Dave Lilly at W1564 County Road CI:** After discussion, Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the rezone request. *MOTION CARRIED 3-0*
- D. **Discussion & possible approval of joint purchase of radios with the Town of Hebron for Rome Fire District:** Chief Goeglein presented the Board with pricing from Baycom for 24 radios with the total being \$88,239.29. At the annual meeting, the residents approved an amended budget, so that the Town could use some of their Fund Balance to help with the purchase. The Town's portion would be approximately \$70,000 with Town of Hebron paying the rest. Chairman Buth made a motion and Supervisor Boos 2<sup>nd</sup> to approve the purchase. *MOTION CARRIED 3-0*
- E. **Discussion & possible approval of Skid Loader purchase:** Denny presented a quote from Midstate Equipment which included a trade-in of the stand-up Scag Mower, and also our SV250 skid loader. With our municipal discount of \$24,700 the total comes to \$11,757.00. Supervisor Goeglein stated that there may be an option in the future through Bobcat, to trade in a machine and get a new one every two years for \$2000.00 and keep the tires, as long as you stay under 250 hours per year. Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the purchase. *MOTION CARRIED 3-0*
- F. **Discussion of possible Vicious Dog Ordinance:** Supervisor Boos had copies of the Village of Sullivan's ordinance against vicious dogs. There was discussion about possibly adopting an ordinance in the Town of Sullivan that is similar. There was discussion whether the Board was interested in having an ordinance that is just for Pit Bulls, or other dogs considered vicious. Supervisor Boos will write up an ordinance similar to the Village's Ordinance and present it to the Board at the June meeting.
- G. **Discussion of road repairs from Road Inspection:** Chairman Buth, Denny and Andy drove the town roads on the day of the road inspection. They determined Hanson and Northey are the two worst roads in the Town. They talked to Scott Construction and they will provide prices for Hanson and Northey. Scott presented a list of the road projects to the Board along with the prices that Scott Construction could do it for. Chairman Buth told Scott Construction we need to stay under \$102,500 and they agreed to that. They will put together 6 different contracts, each one under \$25,000 so that we could publish a Class 1 ad in the paper and then we could enter into the separate contracts w/them.

**VII. Old Business: NONE**

**VIII. Hearing from Citizens**

- A. Zach Johnson from W1742 Island Drive wanted to address the Board about a neighboring property that has a house and shed that is falling apart, an eye-sore, and a safety concern. Chairman Buth told him that they Town itself has very little power, but we could contact the zoning department and ask them to take a look at it and send the owner a letter. Zach told the Board that the actual address of that property is W1750 Island Drive.
- B. Paul Goeglein from N3993 Jefferson Street said that someone had asked him if the Town has an ordinance for chickens. Clerk Bauer said we do not have one.
- C. Colt Swenson from W4762 Indian Point Road said that when he moved in there was a speed limit sign saying 35mph and it's now gone. He said that people driving down that road go very fast and he wondered if the sign can be replaced. Denny said he would look into it and replace the sign and post.

**IX. Other Non-Action Items**

- A. Clerk Bauer stated that Open Book would be June 11<sup>th</sup> and it will be done via ZOOM or phone only. The Board of Review will be in person, on July 7<sup>th</sup> from 2-4pm by appointment only. There must be at least 2 members on the Board of Review that get re-certified every 2 years, and she just received the DVD and booklet for getting certified. Treasurer Boos will go first, and then Clerk Bauer. Chairman Buth and Supervisor Boos said they would also be interested in watching the DVD and getting certified.

- X. **Set next Town meeting:** Because of Memorial Day Holiday, the June meeting will be held on Tuesday, June 8th 6:30pm.

- XI. **Adjourn:** Supervisor Boos made a motion to adjourn the meeting with Supervisor Goeglein 2<sup>nd</sup> at 7:32pm  
*MOTION CARRIED 3-0*

Respectfully Submitted, Dawn Bauer, Clerk