

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday, January 11, 2021, 5:00pm

- I. Chairman Paul Goeglein called the meeting to order at 5:00pm
- II. Attendance: Chairman Paul Goeglein, Commissioner Wayne Boos, clerk Dawn Lynn, and Plant Operators Mike Lewis, Nate Tillis, and Hunter Willis were all present. Commissioner Ron Auerbach was absent.
- III. Approval of minutes: Paul made a motion and Wayne 2nd to approve the meeting minutes from the regular December 2020 meeting **MOTION CARRIED 2-0**
- IV. Financial Report: Clerk Dawn Lynn presented the Financial Report along with a list of bills to pay. Paul made a motion and Wayne 2nd to approve the report and the payment of the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence
 - a. An email was received by Amy from Town & Country asking about the interim financing. Ben said we will need to get it done by April. Paul will contact Ron after the meeting to see where we are with talking to the bank.
 - b. There was discussion and clarification about Holiday pay, and also the pay periods. After discussion with the Commission and the Plant Operators, it was agreed to move the pay date to be the same as the Town payroll. Also, we will move the pay period so that they are getting paid on a Friday for the two weeks prior, rather than the week they're in.
 - c. Several residents have asked if we will ever move to paying online or accepting credit cards. After discussion, Paul said he would discuss it with Ron and see where he stands.
- VI. Chairman Correspondence: NONE
- VII. Town & Country
 - a. New Employee: Ben introduced Dakota who will be the onsite person for Contract A, The Wastewater Treatment Facility.
 - b. Discussion & possible action to award bid for Contract A: Bids were taken on December 16th for Contract A. Ben presented the Commission with details and several schedules to go along with the Contract. Four bids were given for Contract A with the lowest being CD Smith Construction at \$7,297,174.00. Ben said that Town & Country recommends awarding the bid to them for the Contract A. After discussion, Wayne made a motion with Paul 2nd to accept the bid from CD Smith for Contract A and Advance Construction for Contract B. **MOTION CARRIED 2-0**
 - c. Discuss Commission staffing plans: This was discussed at the Joint Commission meeting, and Ben wanted to bring it up tonight. A letter was sent to all the current staff asking if they would be interested in being employed by The Joint Commission. The Commission would take over operation of the treatment plant about 400 days into construction (around May 2022), Ben is suggesting that it may be better for the Commission to take over staffing earlier than that. Plant Operator, Nate explained that it would be good for our employees to learn the things at the Village plant and how things are run there and also it would be beneficial that when the construction starts, they would all be on the same page. The Village will discuss this more, and Paul will talk to Ron about it and we can get together with the Village and the Commission to discuss at a later date.

VIII. Operators Report

- a. Nate: The wet testing was completed, and permit testing is being done through the end of February for the DNR. The virtual inspection with the DNR went well, and we'll get the report back soon. Sludge testing was sent out and should be back soon. During the televising and flushing they found a manhole that needed to be replaced.
- b. Mike: A mixer motor went down and needs to be replaced. He and Nate discussed the possibility to redo the lining in the collection system. They are getting prices and will bring them to the Commission.

IX. New Business: NONE

X. Old Business: NONE

XI. Community Input: NONE

XII. The next meeting will be Monday, February 8th at 5:00pm

XIII. Paul made a motion with Wayne 2nd to adjourn the meeting at 5:55pm. **MOTION CARRIED 2-0**