

Town of Sullivan
Board Meeting Minutes
September 8, 2020 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Gary Jackson, Supervisor Barry Boos, Clerk Dawn Lynn, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Boos and 2nd by Supervisor Jackson to approve minutes from the Regular August meeting as presented. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Jackson and 2nd by supervisor Boos to approve the report and the payment of the bills. **MOTION CARRIED 3-0**

Account Balances

General Acct	83,427.58
Money Market Acct	322,115.81
Capital Expenditure	57,803.70
Summer Hill Park Fund	7,396.45
Tax Acct – Checking	827.98
Cemetery Perpetual Care Savings	6,293.88
Cemetery Savings	6,533.14
Cemetery Perpetual Care CD	9,741.72
Cemetery Savings Premier	9,033.08
Cemetery Savings CD Associated	15,797.43
Cemetery Saving CD Plot Sales	15,242.37

Treasurer Shirley Boos reported that as of today, she has licensed 351 dogs. She has written 6 citations for people who have dogs and have not yet licensed them. She has 3 people will be getting letters from the County because they have more than the limit of 2 dogs and need to get a Conditional Use Permit.

- B. **Fire District Report:** No one was present to give the Fire District report.
- C. **Road Report:** Denny reported that the seal coating has been done and looks great. Mowing is going well. Ron Auerbach and Brian Ley helped out at the Mill by installing posts, and painting the sign. The bathroom in the Town Hall is painted and is waiting for Pelikan Plumbing to come back to install fixtures. They are having some issues with the Red F550 truck. It needs new tires, and a new heater core (\$1700 estimate), because the windows don't defrost properly in the winter. There was some ditching done on Cushman Road and the dirt was taken to the Fireman's Park to help with the basketball court they are building. Roadside mowing has started again. There are some trees on Rome Road need to be trimmed.
- D. **Clerk Correspondence:** A letter from Jefferson School District Superintendent, Mark Rollefson expressing his appreciation for allowing them to have their meal pickup at the Town Hall while Sullivan Elementary was being renovated. An email from Heidi Hargan of the Fire District stated they are having their first budget meeting on October 7th at 7pm and wanted to invite the Board. Supervisor Boos stated he would be able to attend. Several residents have asked for a ballot drop box. Denny said he may be able to find an old mailbox that can be attached to the ground outside. Supervisor Jackson suggested getting a metal box and attaching it to the Town Hall door that can be locked.
- E. **Chairman Correspondence:** A complaint was received from a resident about a house on Jefferson Street that had bad odors. Chairman Buth referred it to the Zoning Department.

F. EMS Report: Chief Brad Bowen was not present to give a report.

G. Planning Committee Report: John Kannard was not present.

H. Cemetery: Sexton Kent Hoffman said that the Hoffman Cemetery is 99% laid out/marked. He mentioned that there are a lot of trees that need to be trimmed/taken out at the cemeteries. He is still waiting for the scanning company CH Coakley to come pick up the maps. Chairman Buth asked Clerk Lynn to contact them again. Kent stated that the cost for digging graves was raised by \$35 so he is requesting that we also raise our rate up \$35 for digging and \$35 for marking. Supervisor Boos made a motion and Supervisor Jackson 2nd to approve the rate change. **MOTION CARRIED 3-0**

VI. New Business: NONE

VII. Old Business

A. Discussion about radios for Fire Department: The radios need to be updated and since this is not in the 2020 budget, a public hearing will have to be made to discuss buying the radios using the money we received when selling the Court Kathleen lot. We will need to invite the Town of Hebron and also the Fire Chief.

B. Discussion about flooding on Water Street with Dominic Bava: Dominic expressed his concerns about the flooding and felt his concern is not being taken seriously since nothing has been done about it in a couple months. Dominic also explained that last winter, the previous employees plowed slush and water into his driveway. Denny told him that he and Andy would NOT do that. Dominic brought a TV and computer to show several pictures of the flooding. Denny explained that he is going to clean out the ditch so the water flows to the French drain better. Chairman Buth explained that we are waiting for Tommy Jaeckel to come out and give his expert opinion on the best way to deal with the situation. Tommy has been busy and unable to come out yet. Chairman Buth also explained that if the project costs a lot of money, it may have to wait until next year, as our budget is pretty tight.

VIII. Hearing from Citizens

A. Kent Hoffman W2023 Summer Hill Drive brought up the culvert again at the beginning of Summer Hill subdivision. He brought Dan Hoffman from W1957 Summer Hill Drive to also discuss it since he's been in the subdivision since the beginning. After discussion, Chairman Buth said he would contact someone at Zoning to discuss it.

B. Denny Stair asked about the junk car ordinance. Chairman Buth said he is still working on it and hopes to be ready next month.

IX. Other Non-Action Items: NONE

X. Set next Town meeting: The October 2020 meeting will be held on Tuesday, October 6th at 6:30pm.

XI. Adjourn: Supervisor Boos made a motion to adjourn the meeting with Supervisor Jackson 2nd at 7:16 pm **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Lynn, Clerk