

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday August 10, 2020, 5:00pm

- I. Attendance: Chairman Paul Goeglein, Commissioners Wayne Boos and Ron Auerbach, Plant Operator Nate Tillis, and Deputy Clerk Dawn Lynn were all present.
- II. Roll Call: Chairman Paul Goeglein called the meeting to order at 5:00pm
- III. Approval of last month minutes: Commissioner Ron Auerbach made a motion and Wayne Boos 2nd to approve July 2020 meeting minutes. **MOTION CARRIED 3-0**
- IV. Financial Reports/Payment of the bills: Clerk Dawn Lynn went over the Financial Report from July and also a list of bills to approve tonight. Paul made a motion and Ron 2nd to approve the financial reports and pay the bills. **MOTION CARRIED 3-0**
- V. Clerk Correspondence
 - a. An email was sent to Russ Turk at Premier Bank asking if there was anything else he needs to proceed with the loan.
 - b. Commissioners need to decide on an hourly amount to pay Hunter Willis for his part time work helping out the Plant Operators. Paul said we will discuss this in “New Business”.
 - c. An email from Amy at Town & Country stated that they are still trying to get ahold of Jared from Boardman Clark to mark off some other things on the Docket. Heather from the Village and Lawrie from Boardman Clark will be having a virtual meeting to make sure everything is up to date on the docket list.
- VI. Chairman Correspondence
 - a. Ben told Paul there was an issue with the Rural Development Grant because we didn't have proof of ownership for the lift station at the campground. He found a copy of an easement and sent it to Ben to forward on to Rural Development.
- VII. Town & Country
 - a. Ben was not present to give a report. He forwarded an amendment to the facilities plan that needs to be approved by the Commission. When the plan was first submitted, we didn't know if we were going with the ditch style or package plan, so we submitted both. Now we have decided to go with the ditch option, so this amendment is for that purpose. Ron made a motion with Wayne 2nd to approve the amendment. **MOTION CARRIED 3-0**
 - b. Ben also forwarded a proposal for Asbestos Sampling. After discussion, Ron made a motion and Paul 2nd to approve the proposal. **MOTION CARRIED 3-0**
- VIII. Operators Report:
 - a. Nate: Lift station flushing was done at Pickets and Autumns Rest. Expeditors came and did some televising and flushing of some of the lines. They are also going to give estimates on relining the lines. At the Plant they are trying to renew the drying beds to use them more. The DNR sent out an application for our new permit which expires at the end of 2020. They are usually 6-10 months behind in processing. Nate asked them if we are able to extend the permit so that we don't have to do testing now, and then again when the Joint Commission starts. Nate said he would prefer to wait until the new Joint Commission starts. Solids have been being moved out. He has been working with Heather on the budget to tailor it more to our

specific needs. Town & Country did a cellular test and it seems that Verizon would be the best service at the plant. Mike will look into plans for data and a plant phone.

IX. New Business

- a. Discussion of rate of pay for Hunter Willis: After discussion, Ron made a motion and Wayne 2nd to pay Hunter \$26 per hour. Clerk Lynn will enter his information into Quickbooks and will pay him at the next pay period. **MOTION CARRIED 3-0**

X. Old Business: NONE

XI. Community Input: NONE

XII. The September meeting will be on Monday, September 14, 2020 at 5:00pm

XIII. Paul made a motion with Wayne 2nd to adjourn the meeting at 5:30 pm. **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Lynn, Deputy Clerk