

Town of Sullivan
Board Meeting Minutes
August 4, 2020 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Gary Jackson, Supervisor Barry Boos, Clerk Dawn Lynn, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Jackson and 2nd by Supervisor Boos to approve minutes from the Regular July meeting as presented. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Jackson and 2nd by supervisor Boos to approve the report and the payment of the bills. **MOTION CARRIED 3-0**

Account Balances

General Acct	71,225.89
Money Market Acct	186,957.11
Capital Expenditure	57,793.17
Summer Hill Park Fund	7,395.82
Tax Acct – Checking	699.86
Cemetery Perpetual Care Savings	6,293.88
Cemetery Savings	6,330.64
Cemetery Perpetual Care CD	9,741.72
Cemetery Savings Premier	8,997.93
Cemetery Savings CD Associated	15,797.43
Cemetery Saving CD Plot Sales	15,197.92

- B. **Fire District Report:** No one was present to give the Fire District report.
 - C. **Road Report:** Denny reported that Pelikan Plumbing has been working on the men's room at the Community Center. He said they got a quote to repair the leaky roof for \$1900 from Badgerland Roofing. They are working on getting new fire number signs to the new houses in Prairie Ridge Subdivision. They put up new signs by the Old Mill. They are working on tree trimming on Staude and Cushman roads, and have been doing ditching on Cushman. The dirt coming out of Cushman will go to the Fireman's Park to help with their basketball court project. Patching was done on Hardscrabble in preparation for sealcoating. Rome Oakhill has also been patched. Roadside mowing continues for a 2nd time. Items on the Wisconsin Surplus auction will end tomorrow night.
 - D. **Clerk Correspondence:** A letter from WI DOT said they wanted public input on the improvements they will be doing from 106 to CI. There is a website to go to if anyone has any input on what they'll be doing in 2022.
 - E. **Chairman Correspondence:** Dominic Bava talked to the Chairman after last months meeting. He told him that Denny and Andy will keep an eye on it.
 - F. **EMS Report:** Chief Brad Bowen was not present to give a report.

- VI. **Planning Committee Report:** John Kannard stated they did have a meeting, and the requests are in New Business.
- VII. **New Business:**
 - A. **Discussion & possible approval for Nicholas Crouch & Jazmin Herman at N2731 County Road Z to allow horses and chickens on their property:** After input from Jazmin and discussion by the Board, Supervisor Boos made a motion with Supervisor Jackson 2nd to approve it. **MOTION CARRIED 3-0**

- B. Discussion & possible approval of permit from Everstream to install underground communication cable on Rome Oak Hill Road.** After discussion and looking at the map, Supervisor Boos made a motion with Supervisor Jackson 2nd to approve. *MOTION CARRIED 3-0*
- C. Discussion & possible approval of Offer-To-Purchase property in Fort Apache:** Chairman Buth said the neighbors were interested in it for recreational purposes. After doing a land disclosure report, the offer-to-purchase was drawn up for \$5000. They will submit earnest money of \$100 and Chairman Buth will have the lawyers go ahead with the rest of the paperwork. Supervisor Boos made a motion and Supervisor Jackson 2nd to approve the offer-to-purchase as presented. *MOTION CARRIED 3-0*
- D. Discussion & possible approval of purchasing John Deere zero turn mower:** Denny explained that he and Andy did a demo on the mower and saved about 26 minutes on the mowing of the ball park. The Fire Department has the same mower and said they are very pleased with it. Denny also said maintenance is much easier on this mower than the Scag and the Snapper we currently have. This mower would replace both of those mowers. Depending on if the Scag and Snapper are sold on the auction or not, they would give us a total trade-in value of \$7000. The mower would then cost \$6000. Supervisor Boos made a motion with Chairman Buth 2nd to approve the purchase. *MOTION CARRIED 2-1.*
- E. Discussion of flooding on Water Street:** Dominic Bava expressed his concerned about flooding near his house on Water Street. He had sent an email and taken pictures of it. However, he was not present at the meeting to discuss it before it was adjourned. Denny said he would keep an eye on it, and possibly call in Tommy Jaeckel to look at it. This will be moved to the September meeting.

VIII. Old Business

- A. Discussion with St. Luke's Church Council President regarding re-doing their driveway:** Matt Pelletier was recently elected to President and came to discuss and get more information on the Town's intentions on repairs. After discussion, Chairman Buth made a motion and Supervisor Boos 2nd to allow Denny to help and that the Town would pay up to \$3000 to temporarily repair the end of the driveway by possibly taking the blacktop out and use gravel or recycled asphalt. *MOTION CARRIED 3-0*

IX. Hearing from Citizens

- A. Kent Hoffman W2023 Summer Hill Drive** brought up the fact that there is a resident at the beginning of the Summer Hill Subdivision that recently put in a new culvert, without a permit, and he feels that the flooding may reach his house and other neighbors' properties. He sent pictures/video to Chairman Buth and Supervisor Boos. He stated that it is supposed to be an open easement for drainage and now it's not flowing correctly. Chairman Buth suggested that we talk with John Kannard and the Zoning department to find out what the ruling is as to who owns the easement now that the subdivision is completed.
- B. Ron Auerbach** stated that last year the Board approved paying for part of the building of the basketball ½ court. They have now completed the project and are looking for the money. Clerk Lynn will look in the minutes to find out how much the Town agreed to pay, and will cut a check to the Fire Department next month.
- C. Clerk Lynn** stated that with the election next Tuesday, the Jefferson School District that has been serving lunches out of our Community Center will NOT be able to use the front entrance, hallway, etc. to deliver the meals to the residents. It was suggested that they use the back entrance by the kitchen. Denny said he would contact them tomorrow and explain to them that they will need to set up in the back, and clear their things out of the hallway.

X. Other Non-Action Items: NONE

XI. Set next Town meeting: The September 2020 meeting will be held on Tuesday, September 8th at 6:30pm.

XII. Adjourn: Supervisor Boos made a motion to adjourn the meeting with Supervisor Jackson 2nd at 7:18 pm *MOTION CARRIED 3-0*

Respectfully Submitted, Dawn Lynn, Clerk