

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday July 13, 2020, 5:00pm

- I. Attendance: Chairman Paul Goeglein, Commissioners Wayne Boos and Ron Auerbach, Plant Operators Mike Lewis and Nate Tillis, and Deputy Clerk Dawn Lynn were all present.
- II. Roll Call: Chairman Paul Goeglein called the meeting to order at 5:00pm
- III. Approval of last month minutes: Commissioner Ron Auerbach made a motion and Paul Goeglein 2nd to approve June 2020 meeting minutes. **MOTION CARRIED 3-0**
- IV. Financial Reports/Payment of the bills: Clerk Dawn Lynn went over the Financial Report from June and also a list of bills to approve tonight. Paul made a motion and Wayne 2nd to approve the financial reports and pay the bills. **MOTION CARRIED 3-0**
- V. Clerk Correspondence
 - a. Ben from Town & Country said after the Joint Commission Meeting, he would figure out a “true-up” on the T&C bills to determine how much the Village is responsible for. As of now, the Sullivan Sanitary District has been paying all the bills.
 - b. Discussion & possible signing of Representation Letter from Johnson Block: After discussion, Paul made a motion to sign the Representation Letter from Johnson Block. Ron 2nd **MOTION CARRIED 3-0**
 - c. Present DRAFT of Financial Report & audit from Johnson Block: Tara is still waiting on a few things from Ben from Town & County, and needs Paul to email her back before she can do the FINAL report.
- VI. Chairman Correspondence: NONE
- VII. Town & Country: Ben was not present to give a report.
- VIII. Operators Report:
 - a. Mike: He met a resident before coming into the meeting that was new to the Town and said she just lost her job and wondered about paying monthly rather than quarterly.
 - b. Nate: He said with the large amounts of rain the flows were higher. The generator at Pickets has been kicking in like it should during power outages. They will need to borrow the skid loader from the town to turn over the sludge drying beds again. They also have been working on sanitizing. Nate got an email from Johnson Block about the account numbers they are using for the audit so we can adjust our budget account numbers. Nate said at the Joint Commission meeting, they talked with the Village Plant Operator about hiring Hunter part-time moving forward. Whether or not he would be working for the Sullivan Sanitary District, the Village, or the Joint Commission. Ron made a motion and Paul 2nd to hire Hunter in an “as-needed” part-time employee. The position would be 5-8 hours a week, with a maximum of 10 hours. At the next Joint Meeting, they will discuss rate of pay. **MOTION CARRIED 3-0**
- IX. New Business: NONE
- X. Old Business: There was discussion about getting a cell phone for the Plant Operators to use. They talked with Ben a bit about seeing if the new equipment will need a certain way to communicate with the Operators. They talked about Google Fi, and talked about maybe getting U.S. Cellular phone/plan since they have decent service at the plant. Ben will be doing more research on what the best option will be going forward.

- XI. Community Input: NONE
- XII. The August meeting will be on Monday, August 10, 2020 at 5:00pm
- XIII. Wayne made a motion with Ron 2nd to adjourn the meeting at 5:50 pm. ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Lynn, Deputy Clerk