

Town of Sullivan
Board Meeting Minutes
June 9, 2020 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Gary Jackson, Supervisor Barry Boos, Clerk Dawn Lynn, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Jackson and 2nd by Supervisor Boos to approve minutes from the Regular May meeting **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Shirley Boos read the Treasurer report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Jackson and 2nd by supervisor Boos to approve the report and the payment of the bills. **MOTION CARRIED 3-0**

<u>Account Balances</u>	
General Acct	98,680.08
Money Market Acct	221,867.11
Capital Expenditure	57,775.44
Summer Hill Park Fund	6,994.74
Tax Acct – Checking	581.24
Cemetery Perpetual Care Savings	6,292.73
Cemetery Savings	6,311.59
Cemetery Perpetual Care CD	9,703.81
Cemetery Savings Premier	8,997.93
Cemetery Savings CD Associated	15,737.28
Cemetery Saving CD Plot Sales	15,197.92

- 1) Chairman Buth asked Treasurer Boos to see if we could get a better interest rate on our savings account and the best we could do would be .555 if we tie it up for 33 months. Chairman Buth said this wasn't a good option since we may have to use that money in case of an emergency.
 - 2) Sexton Kent Hoffman asked if there was money in a cemetery account to do some extensive tree-trimming at the cemeteries and Treasurer Boos said the Perpetual Care Savings and regular Cemetery Savings would be available. We will work on getting some bids for the tree-trimming and use the money in those accounts for it.
- B. Fire District Report:** No one was present to give the Fire District report.
- C. Road Report:** Denny stated that things are going well and they are pretty busy.
- 1) Andy is doing a lot of spraying along the roadsides, cemeteries, and parks for weeds and brush.
 - 2) They are still waiting for the flail mower to arrive.
 - 3) They usually have had to call Advanced Disposal for an extra dump each week. The dumpsters are getting very full each week. Denny was asked to keep calling in for an extra dump each week.
 - 4) Denny will be contacting the stump grinder person to grind the stumps on main street.
 - 5) There was a tree branch rubbing on a electric line at the hardball park. WE Energies came in and repaired it at no cost to the Town.
 - 6) There was a hole in the water line by the fire station that was leaking so it was dug up and replaced.

- 7) The bathrooms at the Hardball park were all remodeled including the walls, sinks, toilets, etc. They are also thinking about updating some of the paint on the restrooms and score shack. Some of the Rome Raiders team and helpers will do the painting.
- 8) There is a leak around the roof drain on the Town Hall. Clerk Lynn stated it was replaced by Badgerand Roofing. She will give Denny the information.

D. Clerk Correspondence:

- 1) The recycling grant from the state was awarded to us in the amount of \$7389.55 which Treasurer Boos said was deposited this week.
- 2) A call was received from CH Coakley from Milwaukee wanting to see if we needed any document scanning. After discussion, it was decided to call and see if we could use their services for scanning Cemetery Maps and documents.

E. Chairman Correspondence:

- 1) Chairman Buth had two fireworks permit request for July 4th weekend. One from Bark River Campground and one from Fin N Feather.
- 2) WE Energies said they will start mid-July installing the LED streetlights. As of August 1st our bill is supposed to go down about \$158 per month.
- 3) A report from the zoning office was given to Chairman Buth on some open zoning violations:
 - i. Froelich Road-waste and junk cars-cars have been registered and waste is materials for their future home. They will need a permit request to store materials by June 29th.
 - ii. Highland-rezone from A2 to A3-zoning hasn't had a response from him yet so they will follow up with another letter.
 - iii. Highway F-more than 2 dogs-homeowner is moving so zoning is giving them more time.
 - iv. Jefferson Street-more than 2 dogs-zoning said he is getting rid of one of the dogs.
 - v. County Road E-more than 2 dogs-on tonights agenda
 - vi. Bakertown Road-junk, scrap, etc.-it has been cleaned up and zoning will re-inspect.
- 4) The "No Parking" sign on Indian Point Road was stolen. Denny said he will replace it.

F. EMS Report: Chief Brad Bowen was not present to give a report

VI. Planning Committee Report: John Kannard was not present however they did have a meeting.

VII. New Business:

- A. Request for Conditional Use Permit by Mary West to allow 3 dogs at N4334 County Road E:** Barry Boos, member of Planning Committee stated that they were at the Planning Committee meeting, however no one was present at this meeting to discuss it. It will be moved to the July agenda.
- B. Rezone request for the Estate of Dorothy Sindberg:** Mark Sindberg was present to discuss. Supervisor Boos said that the Planning Committee had no objections at their meeting. After discussion, supervisor Boos made a motion and Supervisor Jackson 2nd to approve the rezone request. *MOTIONED CARRIED 3-0*
- C. Rezone request from Gary Jackson:** This will be pushed off until July meeting
- D. Discussion and possible approval of driveway repair near St. Luke's Church:** Dale Tietz was there on behalf of the church. There is a need for more than just a small patch-job to do it right. Chairman Buth said we need a contractor to come out with design options and prices. Because our budget does not allow for a large project like this, we will have to plan to put it into next years budget for 2021. Denny stated that they could probably do a small patch job that would possibly hold it until next year.

- E. Discussion & possible approval of Bridge and Highway Aid:** After discussion, it was decided we would pass on the bridge aid, however the Board wants to take advantage of the highway aid. Supervisor Boos made a motion and Supervisor Jackson 2nd to participate in the County Highway Aid. ***MOTION CARRIED 3-0***
- F. Discussion and possible approval of Liquor & Operators Licenses:** A list was given to the Board for the establishments and bartenders applying for renewal of their licenses. There was no objections or problems and therefore Supervisor Jackson made a motion and Supervisor Boos 2nd to approve all license requests. ***MOTION CARRIED 3-0.***
- G. Approval of Road Maintenance Contracts:** Projects to be done are: Flex patch and crack fill on Hardscrabble, from Overlay towards CI, Flex patch and crack fill on section of Froelich from Water St to Pioneer (along with the warrantee work on Pioneer done by Scott Construction), Struck & Irwin to do flex patch and crack fill on Summer Hill and Autumns Rest, sealcoat by Scott Construction on Hardscrabble, and additional section on Froelich, the micro-surface on Summer Hill and Autumns Rest, double-seal on Hardscrabble where the road is in bad shape (Denny would patch prior to Crack Filling Services coming through), and the rental of an excavator to work on ditches on Cushman so that we can do the road next year. The total would be \$101,444.50 and we have \$105,000 budgeted.
- H. Discussion of Long Term, Investment Capital Expense Fund:** This was discussed during the Treasurer report
- I. Discussion of us of funds from cemetery accounts for tree/stump removal:** Chairman Buth asked to push this off until we have quotes for the work to be done.
- J. Discussion about revising and enforcing ordinance regarding junk cars:** Some of the Town employees have noticed a lot of junk and unregistered cars on resident's property around the town. They have flat tires, weeds growing around them, stuffed with junk inside and not registered. After discussion by the Board members, Chairman Buth decided to do research on updating the ordinance.

VIII. Old Business: NONE

IX. Hearing from Citizens:

- A.** Ruth Fraley wanted to know if there was a driveway leading to Hardscrabble cemetery. Denny told her there wasn't and that the resident that lives there allows them to use his driveway when they have to plow or mow. Chairman Buth asked Sexton Hoffman to look into seeing if it would make sense to put gravel or something there to help.
- B.** Dale Tietz stated that the Historical Society will be having an open house on June 28th from 1-4 that is open to the public.

X. Other Non-Action Items: NONE

XI. Set next Town meeting: The July 2020 meeting will be held on Tuesday, July 7th at 6:30pm.

XII. Adjourn: Supervisor Boos made a motion to adjourn the meeting with Supervisor Jackson 2nd at 7:20 pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Lynn, Clerk