

Town of Sullivan
Board Meeting Minutes
July 7, 2020 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Gary Jackson, Supervisor Barry Boos, Clerk Dawn Lynn, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Jackson and 2nd by Supervisor Boos to approve minutes from the Regular June meeting as presented. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Jackson and 2nd by supervisor Boos to approve the report and the payment of the bills. **MOTION CARRIED 3-0**

<u>Account Balances</u>	
General Acct	61,199.82
Money Market Acct	221,915.74
Capital Expenditure	57,784.30
Summer Hill Park Fund	6,995.28
Tax Acct – Checking	687.13
Cemetery Perpetual Care Savings	6,292.73
Cemetery Savings	6,329.59
Cemetery Perpetual Care CD	9,741.72
Cemetery Savings Premier	8,997.93
Cemetery Savings CD Associated	15,797.43
Cemetery Saving CD Plot Sales	15,197.92

- B. **Fire District Report:** No one was present to give the Fire District report.
 - C. **Road Report:** Denny said he had a resident from Summer Hill Subdivision approach him regarding the storm drainage and detention easement. Another resident built a land bridge with a culvert across the easement and some of the residents in the subdivision are concerned about whether it's holding the water back from flowing properly and possibly might cause water to be backed up in residents' basements. Denny looked at it and measured it, and told the Board they can look at it sometime if they want. Chairman Buth said they would look at the map of the original subdivision after the meeting. Some ditching has been done on Cushman Road. They are keeping up with the mowing and brush trimming/spraying. Denny took apart the men's bathroom in the Community Center and said Pelikan will be coming to fix the urinal in there. The new garage doors for the shop will be installed next Tuesday. Dumpsters still have to be emptied every week.
 - D. **Clerk Correspondence:** A notice of Ordinance Violation was received for Charles Couden on Highland Drive. He has until July 10th to correct the violation which was for turning a shed into living quarters without proper permits.
 - E. **Chairman Correspondence:** A Routes To Recovery program is in place by the State for reimbursing us for extra expenses incurred due to the COVID-19. Clerk Lynn will keep track of extra money/time spent for Elections due to the Coronavirus. There is about \$39,000 available.
 - F. **EMS Report:** Chief Brad Bowen gave the Board his June report along with some updates from the Assistant and Deputy Chiefs.

- VI. Planning Committee Report:** John Kannard stated they did have a meeting, and the requests are in New Business.
- VII. New Business:**
- A. Rezone request from Gary Jackson off Village Line Road:** After discussion, and recommendation by the Planning Committee, Chairman Buth made a motion with Supervisor Boos 2nd to approve the request. *MOTION CARRIED 2-0 (with Supervisor Jackson abstaining).*
 - B. Conditional Use request from Mary West for having more than 2 dogs in residential:** After discussion, Supervisor Boos made a motion with Supervisor Jackson 2nd to approve the request. *MOTION CARRIED 3-0*
 - C. Rezone request from James & Janice Northey at N3487 Hardscrabble Road:** After discussion, and recommendation from the Planning Committee, Supervisor Boos made a motion with Supervisor Jackson 2nd to approve the request. *MOTION CARRIED 3-0*
 - D. Permit request from Everstream to install underground communication cable along Rome Oak Hill Road:** Supervisor Boos made a motion and Supervisor Jackson 2nd to approve the permit. *MOTION CARRIED 3-0*
 - E. Report from Building Inspector:** Greg Noll sent an email with all the permits that he has issued for the Town Of Sullivan. 24 permits were issued for a total of \$5,125.80 since January 1st of this year.
 - F. Update of Board of Review:** We did not have anyone fill out an objection form, however one resident did show up and ask a few questions of the Assessor. His questions were answered and he seemed satisfied when he left. Total property assessment went up about \$3million.
 - G. Discuss listing of 3 vacant properties on Wisconsin Surplus:** After discussion, it was decided to list the properties at the following prices: Court Kathleen will start at \$85,000, Cherokee Canyon will start at \$2,500 and Meadow Drive will start at \$7,500. Supervisor Boos made a motion and Supervisor Jackson 2nd to list the properties on Wisconsin Surplus at those starting bids. *MOTION CARRIED 3-0*
- VIII. Old Business: NONE**
- IX. Hearing from Citizens:** Resident Dominic Bava from Water Street had sent an email regarding the draining issues across from the Fireman's Park. He did not send it in time to get on the agenda, however Chairman Buth said they would hear his issues if he showed up. He did not show up until after the meeting was adjourned, however he did talk with the Board and Denny and they said they would look further into it.
- X. Other Non-Action Items:** Chairman Buth asked Ruth Fraley if she has enough workers and supplies for the upcoming Election. She said she has enough workers, and the State is sending supplies to the County for us to pick up. He also stated that he looked at the Municipal Code book and it shows all the correct things in place to help take care of the issue of junk cars on residents' property. We need to come up with a system of how we can identify them, and pass a resolution as to how much we will charge. Chairman Buth will work on this for next month.
- XI. Set next Town meeting:** The August 2020 meeting will be held on Tuesday, August 4th at 6:30pm.
- XII. Adjourn:** Supervisor Boos made a motion to adjourn the meeting with Supervisor Jackson 2nd at 7:10 pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Lynn, Clerk-