

Town of Sullivan
Board Meeting Minutes
September 10, 2019 at 7:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Gary Jackson, Supervisor Barry Boos, Clerk Dawn Lynn, and Treasurer, Shirley Boos were all present
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Barry Boos and 2nd by Supervisor Gary Jackson to approve minutes from the Regular August 2019 meeting. *Motion carried 3-0*
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Gary Jackson and 2nd by Barry Boos to approve the report and the payment of the bills. *Motion carried 3-0*

| <u>Account Balance</u> | |
|---------------------------------|------------|
| General Acct | 55,805.18 |
| Money Market Acct | 356,755.94 |
| Capital Expenditure | 57,653.30 |
| Summer Hill Park Fund | 5,789.80 |
| Tax Acct – Checking | 6,117.92 |
| Cemetery Perpetual Care Savings | 6,014.09 |
| Cemetery Savings | 5,537.34 |
| Cemetery Perpetual Care CD | 9,500.00 |
| Cemetery Savings Premier | 8,800.00 |
| Cemetery Savings CD Associated | 15,455.00 |
| Cemetery Saving CD Plot Sales | 15,000.00 |

- B. **Fire District Report:** Chief Paul Goglein was present to give the Fire District report. He stated that there were 2 calls in August. They started their budget and hope to have it done for the October meeting. The radio system in Jefferson County is going to be switched either this year or next year. Because of the large cost, they would need to apply for a county-wide grant.
- C. **Road Report:** Kevin stated that they fixed the culvert in Summer Hill Subdivision. Schuyler road work is completed. A French drain was put in on Pioneer Road and the culvert was cleaned. Some repairs were done on Village Line Road. Projects to be completed are Highland Road and Froelich Road. Chairman Buth talked to Scott Construction and they are planning on completing roadwork end of this week or early next week. The old chipper is going to be looked at to see what its worth to sell. It is not big enough for what the town needs so Kevin is looking to sell the one we have.
- D. **Clerk Correspondence:**
 - 1) An email was received from Charter stating they are laying coax cable on Hardscrabble Road.

E. Chairman Correspondence:

- 1) We got a report from the state saying our Equalized Values are up 7%.
- 2) We are looking to find someone that would be able to pressure wash the town hall. We need to get some quotes and have it on a future agenda to approve.
- 3) It was suggested that Lake Country come out and look at the boilers before firing them up for the year.
- 4) Scott is working on a policy about mailboxes being hit with Town equipment. This will go on a future agenda to approve.

F. EMS Report: Chief Brad Bowen was not present to give a report

G. Planning Committee Report: John Kannard was not present to give a report

VI. New Business:

- A. Discussion of having Town employees do sewer hookup inspections for Sanitary District:** Mike Lewis, Operator for the Sanitary District was present and stated that it is difficult for him to leave his job in Waukesha and come here to do the 15-30 min inspections during the day when someone wants to hook up to our sewer. He asked if it was possible for the Town Employees to do the inspections. Supervisor Boos asked what kind of training/certification was needed for this. Mike stated there is no certification, and he would be able to train the employees and give them a checklist sheet on what needs to be done. Mike proposed that the town could bill the Sanitary District approximately \$50.00 when an inspection is done. A motion was made by Barry Boos that the Town of Sullivan employees are trained to do hookup inspections at a rate of \$50.00 per hour with a 1 hour minimum. Motion was 2nd by Gary Jackson. *Motion carried 3-0.*
- B. Discussion of cemetery rates from other municipalities and churches:** Sexton Kent Hoffman was unable to make the meeting, however he is researching prices of cemetery lots in other communities. This will be put on the October agenda to discuss.

VII. Old Business:

- A.** Supervisor Jackson asked if Town Employee, Silas Earle has gotten his CDL as of yet. Kevin stated that he passed the written test today, and has 15 days before he is scheduled for the driving portion. They will report back to the board when it is complete.

VIII. Hearing from Citizens: Carol from Boos Lane wanted to discuss the state of the road and asked when it could be fixed. Some patching was done at the end by Kevin and Silas. Chairman Buth said it would be put on a list for the next road inspection.

IX. Other Non-Action Items: NONE

X. Set next Town meeting: The October 2019 meeting will be held on Tuesday, October 1st at 7:30pm

XI. Adjourn: Supervisor Jackson made a motion to adjourn the meeting with Supervisor Boos 2nd at 8:16pm *Motion carried: 3-0*

Respectfully Submitted, Dawn Lynn, Clerk