

**Town of Sullivan**  
**Board Meeting Minutes**  
**June 4, 2019 at 7:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Gary Jackson, Clerk Dawn Lynn, and Treasurer, Shirley Boos were all present. Supervisor Barry Boos was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Gary Jackson and 2<sup>nd</sup> by Chairman Scott Buth to approve minutes from the Regular May 2019 meeting. *Motion carried 2-0*
- V. **Reports & Correspondence:**
  - A. **Treasurer's Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Gary Jackson and 2<sup>nd</sup> by Scott Buth to approve the report and the payment of the bills. *Motion carried 2-0*

<u>Account Balance</u>	
General Acct	64,396.08
Money Market Acct	206,238.08
Capital Expenditure	57,599.16
Summer Hill Park Fund	5,388.34
Tax Acct – Checking	5,953.06
Cemetery Perpetual Care Savings	5,912.91
Cemetery Savings	4,620.78
Cemetery Perpetual Care CD	9,500.00
Cemetery Savings Premier	8,800.00
Cemetery Savings CD Associated	15,455.00
Cemetery Saving CD Plot Sales	15,000.00

- B. **Fire District Report:** Chief Paul Goglein was present to give the Fire District report. He stated that they had 4 calls in the month of May. He also stated that the Rome Fire Department will have their annual breakfast fund raiser on June 23<sup>rd</sup>.
- C. **Road Report:** Silas Earle, new Town Employee was present to give the road report. He stated that the roadside mowing will probably start this Thursday. He said there were some repairs that needed to be done to one mower, but that it has been fixed now.
- D. **Clerk Correspondence:**
  - 1) An email was received by Mary Austin about the mowing at the McLeary cemetery. She stated that it needs to be done more often. Scott talked to Kevin and Silas about it, and also called Mary back.
  - 2) Another email was received by Kathy Younger on Northey Road regarding a bunch of junk along the roadside. Silas stated that they went and looked at it and will be cleaning it up tomorrow.
  - 3) The website had a glitch in regards to the contact page where it showed the resident that their email was NOT sent, when in fact it was. J & B Systems was contacted and the problem was fixed that day.

- 4) A Conditional Approval was received from the county regarding a pool that Bark River Campground is putting in.
- 5) We received \$7390.60 from the State for our Recycling Grant.

**E. Chairman Correspondence:**

- 1) The Board of Review was completed yesterday. There were no residents that attended, however the Tax Roll was gone over by the Board of Review Board.
- 2) Chairman Buth started investigating what can be done with WE Energies in regards to getting LED's put in for the street lighting to save money. He stated that there would need to be a \$10,000 investment by the Town, so this will be discussed at a later time.

**F. EMS Report:** Chief Brad Bowen was not present to give a report.

**G. Planning Committee Report:** John Kannard was not present to give a report, but they did not have a meeting last month.

**VI. New Business:**

- A. Consider approval of Liquor Licenses and Operators/ Licenses:** An ad was published in the paper twice last week listing the businesses that are applying for Liquor Licenses. This consists of: Pickets, In Good Spirits, Bark River Lanes, Dig N Kats, and Fin N Feather. A list of Operators Licenses was given to the Board to review. A motion was made by Supervisor Jackson and 2<sup>nd</sup> by Chairman Buth to approve all Liquor Licenses and Operators Licenses for another year. *Motion carried 2-0*
- B. Discuss potential Driveway Permits:** Chairman Buth said there is not a good way to let new construction residents know the process of having our Town Operations Manager inspect where they want their potential driveway and how to go about getting their Fire Number sign. He had an example from the Town of Jefferson and asked that Town Operations Manager and the Clerk work on one that is customized for our Town.
- C. Consider Town road bid responses and possible awards**
  - 1) Thunder Road, LLC-Oconomowoc: Bid on Flex Patching/Crack Filling on Hardscrabble and Froelich.
  - 2) Payne & Dolan-Waukesha: Bid on Wedging/Patching on Highland, and also the Overlay projects on Hanson & Schuyler Roads.
  - 3) Wolf Paving-Oconomowoc: Bid on the Wedging/Patching on Highland, and also the Overlay projects on Hanson & Schuyler Roads.
  - 4) Scott Construction-Lake Delton: Bid on Chip Sealing for Hardscrabble, Froelich, and Highland Drive. Also on the Wedging/Patching on Highland, and the Overlay projects on Hanson & Schuyler Roads.

After looking at all the bids, it was decided by the Board that a Special Meeting will be held to go over everything and make awards. All the bidding companies will be informed of when the meeting will be held.

**VII. Old Business:**

- A. Update on the Vacation of Public Purpose Designations of 3 lots in the Town:** there will be a public hearing for anyone interested in getting more information on the three lots. Our legal counsel will be there to answer any questions residents may have. The Public Hearing will be at 7:00pm on July 9<sup>th</sup> before our regular Board Meeting.

- B. Discuss procedures for changing speed limit sign on Rome Oak Hill Road:** Scott attended a seminar and got some information on changing speed limits on roads and it is not simple. The Town is able to change the speed limit +/- 10% but only after there has been a traffic study done by an engineer that the town pays for. The WTA recommends that we do something called “traffic calming” with the additional signs (curve ahead, recommend speed limit signs, etc). Chairman Buth will talk with the Town employees about putting up additional signs.
- C. Update on rental of oxygen and acetylene tanks:** an email was received from Badger Welding breaking down the costs to change to a purchase rather than rental. Chairman Buth said that we need to just go forward with buying out the rental contract.

**VIII. Hearing from Citizens:**

- A. Eileen Turner, president of the Town of Sullivan Historical Society stated that they are having an open house in October and would also like to invite the Board to come for a tour if they can.
- B. Carolyn Stoner, Vice President of the Historical Society and would like to Thank the Board for the \$200 donation towards their Memorial Day Program.
- C. Jean Keller on Schuyler Road wanted to know about any ordinances regarding unlicensed, “junk” cars parked in someone’s driveway. Chairman Buth suggested that she contact the County Zoning office, as the ordinance is a County Ordinance.
- D. Norm Stoner, County Y suggested that the Town have some sort of mailbox policy when a mailbox is damaged by Town equipment.

**IX. Other Non-Action Items:** NONE

**X. Set next Town meeting:** July 2019 meeting will be held on Tuesday, July 9th at 7:30pm

**XI. Adjourn:** Supervisor Jackson made a motion to adjourn the meeting with Supervisor Buth 2<sup>nd</sup> at 8:26pm *Motion carried: 2-0*

Respectfully Submitted, Dawn Lynn, Clerk