

Town of Sullivan
Board Meeting Minutes
February 5, 2019 at 7:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
- II. **Roll Call:** Supervisor Tom Bauer was present. Supervisor Barry Boos was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Tom Bauer and 2nd by Chairman Norm Stoner to approve minutes from the Regular January 2019 meeting as presented. *Motion carried 2-0*
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Tom Bauer and 2nd by Norm Stoner to approve the report and the payment of the bills. *Motion carried 2-0*

Account Balance

General Acct	87,222.27
Money Market Acct	304,096.24
Capital Expenditure	72,084.13
Summer Hill Park Fund	4,586.84
Tax Acct – Checking	472,001.06
Cemetery Perpetual Care Savings	5,711.78
Cemetery Savings	3,703.15
Cemetery Perpetual Care CD	9,500.00
Cemetery Savings Premier	8,800.00
Cemetery Savings CD Associated	15,455.00
Cemetery Saving CD Plot Sales	15,000.00

- B. **Fire District Report:** Fire Chief, Paul Goeglein said they had 9 calls last month. The chassis for the new fire truck will be delivered around February 23rd. We will get an invoice approximately 10 days later, and completion is tentatively scheduled for 5/1/19.
 - C. **Road Report:** The final paperwork was being process for the TRIP money.
 - D. **Clerk Correspondence:** A final notice of Ordinance Violation was received for Gil Pollock's property near Bakertown Road for storing salvageable materials, and semi-trailers. They have until February 18th to bring the property into compliance or the violation will be referred for legal action.
 - E. **Chairman Correspondence:**
 - 1). The County contacted us regarding the inspection of the Turner Road bridge. They said they got a \$5000 invoice from Airs, however they were not supposed to be billed for it. Therefore, Norm told them not to pay it at this time. Airs was only supposed to send a report to the DOT.
 - 2). The renewal of our equipment and liability needs to be done in April.
 - 3). JB Systems will be conducting an interview over the phone on February 21st to get information for setting up our new website.
 - F. **EMS Report:** None
 - G. **Planning Committee Report:** None

VI. **New Business:**

- A. **Consider adoption of Records Retention Schedule:** We have not heard back from them yet so this will have to go on March agenda under Old Business.
- B. **Consider adoption of Municipal Court Ordinance:** After reviewing the ordinance, Supervisor Tom Bauer made a motion and Norm Stoner 2nd to adopt this ordinance. *Motion carried 2-0.*
- C. **Consider approval of Municipal Court Contract with Lake Country Municipal Court:** After discussion, Tom Bauer made a motion and Norm Stoner 2nd to approve and sign the contract. *Motion carried 2-0.*

VII. **Old Business:**

- A. **Consider renewal of Assessor contract:** After discussion, Tom Bauer made a motion and Norm Stoner 2nd to renew the contract with Associated Appraisal. *Motion carried 2-0*
- B. **Consider approval of Fire District Tanker loan:** Loan paperwork was received from Premier Bank. After discussion, Tom Bauer made a motion and Norm Stoner 2nd to approve and sign the loan paperwork. *Motion carried 2-0.*

VIII. **Hearing from Citizens: NONE**

IX. **Other Non-Action Items: NONE**

X. **Set next Town meeting:** March 2019 meeting will be held on Tuesday, March 5th at 7:30pm

XI. **Adjourn:** Supervisor, Tom Bauer made a motion to adjourn the meeting and Norm Stoner 2nd. *Motion carried: 2-0*

Respectfully Submitted, Dawn Lynn, Clerk