**Town of Sullivan**

**Board Meeting Minutes**

**September 5, 2018 at 7:30pm**

**Town Hall-N3866 West Street, Sullivan**

1. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
2. **Roll Call:** Supervisor Barry Boos and Tom Bauer were both present
3. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
4. **Approval of Minutes:** A Motion was made by Supervisor Tom Bauer, and 2nd by Barry Boos to approve minutes from the Regular August 2018 meeting as presented. ***Motion carried 3-0***
5. **Reports & Correspondence:**
6. **Treasurer’s Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Tom Bauer and 2nd by Barry Boos to approve the report and the payment of the bills. ***Motion carried 3-0***

 *Account Balance*

 *General Acct 46,317.37*

 *Money Market Acct 276,843.29*

 *Capital Expenditure 71,977.78*

 *Summer Hill Park Fund 7,934.75*

 *Tax Acct – Checking 14,554.62*

 *Cemetery Perpetual Care Savings 5,709.49*

 *Cemetery Savings 3,115.15*

 *Cemetery Perpetual Care CD 9,500.00*

 *Cemetery Savings Premier 8,800.00*

 *Cemetery Savings CD Associated 15,455.00*

 *Cemetery Saving CD Plot Sales 15,000.00*

The Treasurer also reported that she received a letter from Premier Bank regarding our

 Online Banking. There are some changes coming up and rules and regulations to follow.

1. **Fire District Report:** Fire Chief, Paul Goeglein said there were 3 calls which were all mutual aid for the Village. He also stated they are applying for a $3000 grant through the County for new radios and pagers.
2. **Road Report:**  Chip sealing is done. They are going to stop back next week to check the intersection on Froelich and Pioneer. Road sides are being mowed and trees are being trimmed.
3. **Clerk Correspondence:** A Notice of Violation was received regarding ADL Properties located on Grant Lane for a failing sewage system. They need to contact a licensed plumber to correct this. We also received an estimate of population for 2018 which is 2,213.
4. **Chairman Correspondence**
5. A call was received from the County regarding Hardscrabble Road. We had money left over from our TRIP money and the approval was received today to repair Hardscrabble. The County has it on their schedule and will start as soon as all the paperwork has been filed.
6. A call was received from Daryl Payne regarding the culvert under Village Line Road. He was told that he needs to contact Paul to discuss it.
7. An email was received regarding the ATV routes on Herr Road. If properly posted, all Town Roads are available as ATV routes. The resident is concerned about the vehicular speed limit. It was decided that an ATV speed limit sign will be put up with a posted 35mph. A change in road speed limit by other vehicles would require a traffic study.
8. Paul has put up no parking signs on Indian Point Road due to the complaint of the resident that people were using their private property to park on to use the bike trail.
9. A call was received from the Sheriff’s Department regarding a riding lawn mower dumped on the side of Northey Road.
10. **EMS Report:** Chief Bowman was not present to give his report to the board.
11. **Planning Committee Report:** John Kannard stated that the only item he has to discuss is the Conditional Use Permit request from S & L Land Company.
12. **New Business:**
13. **Consider Conditional Use Permit request from S & L Land Company, LLC:** Jeff Bartolotta/Wolverine Fireworks proposes to create a 22 acre A-2 zone and conditional use permit for storage of equipment and materials. After discussion, Tom Bauer made a motion and Barry Boos 2nd that they have no objections to these requests. ***Motion Carried 3-0.***
14. **Consider Ordinance for Class B Liquor License:** An ordinance was created to clarify how many Class B Liquor Licenses the Town of Sullivan has to give and the rules and regulations for a business to obtain one. After discussion, Tom Bauer made a motion and Barry Boos 2nd to approve the Ordinance. ***Motion Carried 3-0.***
15. **Consider Fire District Tanker Loan Amount:** The Fire District has made the down payment in the amount of $8634.00 to get the chassis built to be delivered to Midwest Fire around February. The remainder for the tankerwill need to be paid at this time, in the amount of approximately $80,000. It was suggested that the Town use the money it received from dissolving the Sullivan EMS towards the truck. A loan will have to be taken out to pay our share of the remainder of the truck. Norm will check into Premier Bank and BCPL for the loan. The Board suggested a 10 year loan rather than a 5 year loan. The truck should be done and delivered around May 1, 2019.
16. **Discuss Preliminary 2019 Budget and Timetable:** The budget needs to be approved in November. At the November board meeting the budget should be finalized and a resolution needs to be made for the amount of tax levy that will be required. Budget Committee meetings will be held in October to prepare a budget recommendation to the Board..

1. **Old Business:** Paul received a call from Jensen Heating and they will be coming in the end of September to install the 3 thermostats in the Town Hall building.
2. **Hearing from Citizens: NONE**
3. **Other Non-Action Items: NONE**
4. **Set next Town meeting:** October 2018 meeting will be held on Tuesday, October 2 , 2018 at 7:30pm
5. **Adjourn:** Supervisor, Tom Bauer made a motion to adjourn the meeting. Barry Boos 2nd. ***Motion carried: 3-0***

 Respectfully Submitted, Dawn Lynn, Clerk