**Town of Sullivan**

**Board Meeting Minutes**

**October 2, 2018 at 7:30pm**

**Town Hall-N3866 West Street, Sullivan**

1. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
2. **Roll Call:** Supervisor Barry Boos and Tom Bauer were both present
3. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
4. **Approval of Minutes:** A Motion was made by Supervisor Tom Bauer, and 2nd by Barry Boos to approve minutes from the Regular September 2018 meeting as presented. ***Motion carried 3-0***
5. **Reports & Correspondence:**
6. **Treasurer’s Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Tom Bauer and 2nd by Barry Boos to approve the report and the payment of the bills. ***Motion carried 3-0***

 *Account Balance*

 *General Acct 60,984.85*

 *Money Market Acct 276,932.20*

 *Capital Expenditure 72,001.94*

 *Summer Hill Park Fund 4,185.44*

 *Tax Acct – Checking 14,555.07*

 *Cemetery Perpetual Care Savings 5,709.49*

 *Cemetery Savings 3,151.15*

 *Cemetery Perpetual Care CD 9,500.00*

 *Cemetery Savings Premier 8,800.00*

 *Cemetery Savings CD Associated 15,455.00*

 *Cemetery Saving CD Plot Sales 15,000.00*

1. **Fire District Report:** Fire Chief, Paul Goeglein said they are working on their budget and hope to have it completed by October 15th.
2. **Road Report:**  Paul said they put a lift of blacktop over the culvert on Hanson Road and Turner Road. Trees have been trimmed alongside of the roads.
3. **Clerk Correspondence:** NONE
4. **Chairman Correspondence**
5. Norm has been doing some research to establish a legal venue for enforcing citations, etc. It seems the best way to go would be to be a part of Lake Country Municipal Court, and he will be attending a meeting next week to discuss with them.
6. The repairs to Hardscrabble is in the hands of the County and they still plan on fixing it this year.
7. The sale of the Old Town Hall is complete. The Deed was signed over yesterday to the Van Valin Brothers.
8. Dam Inspection will be the responsibility of the DNR this year for free.
9. An email was received by someone at the County stating that an agri-business unit is looking for approx. 10 acres of land to be used for organic farming. The request will be posted on our website.
10. Don Reinders from Pre-Cast Concrete repaired the carts that our folding chairs are on because they were starting to fall apart. He also fabricated a tool to use to determine casket placement in the cemeteries.
11. **EMS Report:** Chief Bowman handed out his report to the Board. He stated that their budget was presented and approved in September. They will be having a pancake breakfast fundraiser on October 13-14.
12. **Planning Committee Report:** The Planning Committee had several things on their agenda and they recommend approval for them all.
13. **New Business:**
14. **Guest Speaker:** Superintendent Rollefson from the Jefferson School spoke regarding the upcoming referendum on the ballots for November 6th.
15. **Request for rezoning/land division for Richard & Marcia Bienz near W2193 Staude Road.** After discussion by Planning Committee chair, John Kannard, and the Board, a motion was made by Supervisor Tom Bauer and 2nd by Supervisor Barry Boos to approve their request. ***Motion Carried 3-0.***
16. **Request for rezoning/land division for Daniel & Kristia Loeder at N3421 Bente Road.** After discussion by Planning Committee chair, John Kannard, and the Board, a motion was made by Supervisor Tom Bauer and 2nd by Supervisor Barry Boos to approve their request. ***Motion Carried 3-0.***
17. **Request for rezoning from ADL Properties, LLC at N3435 Grant Lane.** After discussion by Planning Committee chair, John Kannard, and the Board, a motion was made by Supervisor Tom Bauer and 2nd by Supervisor Barry Boos to approve their request. ***Motion Carried 3-0.***
18. **Amend Liquor License Ordinance 11-2018-B.** After discussion with the WI Department of Revenue, and upon looking at the minutes from Town Meetings in 1997 it was determined that the Town of Sullivan only has 3 Class B Liquor Licenses to issue and they have all been issued. An Ordinance was passed to make sure that going forward, it is clear how many can be issued according to State Statutes. Tom Bauer made a motion and Barry Boos 2nd to approve the amended version. ***Motion Carried 3-0.***
19. **Consider Reserve Class B Liquor License for Pickets.** It was determined that the Town of Sullivan has a Reserve Class B Liquor License to issue and the cost will be $10,000. Joseph Igl is in the process of purchasing Pickets and is interested in obtaining that license upon closing. A motion was made by Tom Bauer and 2nd by Barry Boos to issue the license upon closing and upon receiving the $10,000 fee from Joseph Igl. ***Motion carried 3-0.***
20. **Consider initiating procedure for sale of Town property by Board.** The Town owns two lots in two Indian Point subdivisions that were designated for “public use”. The Town will require legal help to put together paperwork if we decide to sell them. Circuit court permission is required to remove the lots previously designated in the original plot as “public use”. After discussion, it was decided by the Board members to proceed with the legal process.
21. **Consider purchase of a 2nd Express Voting Machine.** After discussion, a motion was made by Tom Bauer, and 2nd by Barry Boos to purchase another machine, depending on whether or not we have the end of year funds . ***Motion carried 3-0.***
22. **Update on Town Budget.** It was decided that the next Budget Committee meeting will be held on Wednesday, October 10th at 6:00pm.

1. **Old Business:** Paul stated that the Old Town Hall was cleaned out and the lock was removed.
2. **Hearing from Citizens: NONE**
3. **Other Non-Action Items: NONE**
4. **Set next Town meeting:** November 2018 meeting will be held on Wednesday, November 7, 2018 at 7:30pm
5. Pursuant to Section 19.85(1)(C) the Board may go into closed session for the purpose of personnel considerations. The Board may reconvene into open session at the end of the closed session to announce Board action taken, if any.
6. Roll Call: 2 Supervisors present-Tom Bauer and Barry Boos, and Chairman, Norm Stoner present.
7. Tom Bauer made a motion and Barry Boos 2nd to go into closed session. ***Motion carried 3-0.***
8. **Adjourn:** Supervisor, Tom Bauer made a motion to adjourn the meeting. Barry Boos 2nd. ***Motion carried: 3-0***

 Respectfully Submitted, Dawn Lynn, Clerk