**Town of Sullivan**

**Board Meeting Minutes**

**November 7, 2018 at 7:30pm**

**Town Hall-N3866 West Street, Sullivan**

1. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
2. **Roll Call:** Supervisor Barry Boos and Tom Bauer were both present
3. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
4. **Approval of Minutes:** A Motion was made by Supervisor Tom Bauer, and 2nd by Barry Boos to approve minutes from the Regular October 2018 meeting as presented. ***Motion carried 3-0***
5. **Reports & Correspondence:**
6. **Treasurer’s Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Tom Bauer and 2nd by Barry Boos to approve the report and the payment of the bills. ***Motion carried 3-0***

 *Account Balance*

 *General Acct 40,754.91*

 *Money Market Acct 142,010.23*

 *Capital Expenditure 72,021.27*

 *Summer Hill Park Fund 4,185.76*

 *Tax Acct – Checking 14,555.60*

 *Cemetery Perpetual Care Savings 5,700.63*

 *Cemetery Savings 3,250.79*

 *Cemetery Perpetual Care CD 9,500.00*

 *Cemetery Savings Premier 8,800.00*

 *Cemetery Savings CD Associated 15,455.00*

 *Cemetery Saving CD Plot Sales 15,000.00*

1. **Fire District Report:** Fire Chief, Paul Goeglein said they had 4 calls last month. One car accident, one structure fire, one carbon monoxide detector, and one lift assist with Sullivan and Western Lakes.
2. **Road Report:**  Hardscrabble Road is done being paved. The driveway approaches will be touched up with gravel. All the plows and salters are ready to go. Paul stated that the boxes where we post things are in bad shape. He would like to build a new structure for them.
3. **Clerk Correspondence:** The new advanced disposal calendar was received and they are going to make copies for us to put in with tax bills.
4. **Chairman Correspondence**: The Joint Powers Agreement was received from the Sheriff’s Department. It was signed and sent back.
5. **EMS Report:** Chief Bowman was not present.
6. **Planning Committee Report:** The Planning Committee just had one item on their agenda for Daryl & Tammy Payne.
7. **New Business:**
8. **Request from Daryl & Tammy Payne for rezoning off County Road E:** The Planning Committee recommended approval, and after discussion a motion was made by Supervisor Tom Bauer, and 2nd by Barry Boos to approve the rezoning request. ***Motion carried 3-0.***
9. **Consider 2019 Budget Approval:** After review and discussion, a motion was made by Tom Bauer, and 2nd by Barry Boos to approve the budget that was recommended by the Town Electors. ***Motion carried 3-0.***
10. **Consider Lake Country Municipal Court Contract:** We are looking into joining a legally-recognized municipal or circuit court venue identified for the prosecution of municipal citations. It will cost approximately $500 to join. After discussion, a motion was made by Tom Bauer and 2nd by Barry Boos to approve the resolution to join. ***Motion carried 3-0.*** Tom Bauer made a motion and Barry Boos 2nd to approve the re-written contract drawn up by Norm Stoner. ***Motion carried 3-0***
11. **Consider Humane Society Contract:** After discussion, a motion was made by Tom Bauer, and 2nd by Barry Boos to approve the 2019 contract and pay the full amount in January to receive a discount. ***Motion carried 3-0.***
12. **Consider new website packages:** The new company, JB Systems is offering 3 different packages to develop a new website for the Town. There is a Bronze for $1499 setup and $49.95 per month, Silver for $2499 setup and $69.95 per month, and Gold plan for $3499 setup and $109.95 per month. After discussion, it was decided to look further into these packages and put this on the December agenda to discuss.

1. **Old Business: NONE**
2. **Hearing from Citizens: NONE**
3. **Other Non-Action Items: NONE**
4. **Set next Town meeting:** December 2018 meeting will be held on Tuesday, December 11, 2018 at 7:30pm
5. **Adjourn:** Supervisor, Tom Bauer made a motion to adjourn the meeting. Barry Boos 2nd. ***Motion carried: 3-0***

 Respectfully Submitted, Dawn Lynn, Clerk